

# St Keyne Parish Council

[www.stkeyneparishcouncil.org.uk](http://www.stkeyneparishcouncil.org.uk)

Date: Tuesday 13 November 2018  
Time: 7.30pm  
Location: St Keyne Village Hall, St Keyne PL14 4RF

## To Parish Councillors

Cllr Sally Lewis Chair

Cllrs Charles Boney, Loveday Carlyon, Jane Page, Jessamine Toms, Kevin Shovelton, Richard Dorling.

Members of the Parish Council are summoned to attend the parish council meeting to consider the items of business.

Members of the Public are also invited to attend the meeting.

This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role.



John Hesketh  
Clerk to the Council  
6 November 2018

## Please Note

Members of the public will be permitted to speak for a period of 3 minutes.

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# Agenda | 13 November 2018 7.30pm

## **103/2018 Chair's Welcome & Housekeeping**

## **104/2018 Public Participation / Cornwall Council report, if available.**

Members of the public are invited to speak to the meeting.

## **105/2018 Apologies**

To receive apologies for non-attendance submitted by Parish Councillors.

## **106/2018 Declarations of interest**

Parish Councillors will be asked to make any declarations of interest in respect of items on this agenda.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.

D. Dispensations – Members to consider any written requests for dispensations.

## **107/2018 Minutes of the public meeting**

To approve the minutes of the meetings held on 9 October 2018.

## **108/2018 Matters arising from the minutes**

The Parish Council will consider any matters arising from the minutes of the previous public meeting.

19 Ground clearance at South West Water path (Clerk)

56 Mobile Police Station (Clerk)

## **109/2018 Correspondence**

A Letter received from Cruse Bereavement Care requesting a donation

B Emails from Crantock Parish Council requesting support for a judicial review

## **110/2018 Local Council Award Scheme presentation**

Mr Paul O'Brien, Chair of the Cornwall Association of Local Councils, will present the parish council with its LCAS Foundation Level award.

## **111/2018 Planning Matters**

A To agree the parish council's response to Cornwall Council consultations on new planning applications. None received.

B Planning application received after agenda published. None received.

C Planning applications approved by Cornwall Council.

01.11.2018 PA18/05325 APPROVED

Location: Lametton Mill St Keyne Liskeard Cornwall PL14 4SH

Proposal: Conversion of a disused water mill to a single dwelling (amendments to application no. 07/01098/FUL).

01.11.2018 PA18/05326 APPROVED

Location: Lametton Mill St Keyne Liskeard Cornwall PL14 4SH

Proposal: Listed building consent for the conversion of a disused water mill to a single dwelling (amendments to approved planning drawings)

(07/01100/LBC).

D Liskeard Neighbourhood Development Plan  
Clerk will update councillors on the outcome of the recent referendum

E Housing Supplementary Planning Document  
Cllr Shovelton will summarise the recently published SPD and invite councillors to comment before feeding back to the final consultation.

### 112/2018 Finance

The Parish Council will consider the authorisation of payment of the following accounts.

#### A Accounts

Date	Payee	Description	CQ	£
18/10/2018	Outdoor Play People	Play equipment	1135	£ 6,000.00
13/11/2018	Crystal Clear	Cleaning	1136	£ 5.50
13/11/2018	Zurich Insurance	Insurance supplement	1137	£ 117.06
29/11/2018	John Hesketh	Salary	1138	£ 227.32
29/11/2018	HMRC	PAYE	1139	£ 56.60
All cheque payments today				£ 6,406.48

#### B Direct Bank Payment & Receipts.

Bank Payments Schedule		Nov 2018	Period	8
Date	Payee	Description	Pay	£
12/10/2018	Plusnet	Broadband	DD	£ 45.00
All bank payments this period				£ 45.00
Bank Receipts Schedule		Nov 2018	Period	8
Date	Payer	Description		£
01/10/2018	Cornwall Council	Interest		£ 35.18
01/10/2018	Ugalde & Son	Cemetery Fees		£ 300.00
11/10/2018	Ugalde & Son	Cemetery Fees		£ 300.00
All bank receipts this period				£ 635.18

C Bank Reconciliation.  
*This report may be viewed on the council's website*

D To approve the budget for 2019/2020

E To approve the precept for 2019/2020  
*These reports may be viewed on the council's website*

### 113/2018 Councillors' Reports

Topical items that may be raised by councillors not requiring formal decision.

A Cllr Jane Page  
Maintenance report

B Tree Liabilities & Memorial Safety  
Clerk has received advice from its insurance brokers and will outline a response.

C Footpaths & Open Spaces  
Cllr Shovelton will deliver a verbal update on proposals for improving access to footpaths.

**114/2018 Chair's Agenda Items**

A Jubilee Park

Cllr Lewis will ask Cllr Shovelton to present a verbal report on progress with improvements to the play equipment at Jubilee Park.

**115/2018 Clerk's Administration**

A The General Data Protection Regulation

Councillors will be asked to approve the General Privacy Notice that will ensure compliance with the GDPR

*This report may be viewed on the council's website*

B Casual Vacancy

Progress Report

**116/2018 Date of next meeting.**

8 January 2019 at St Keyne Village Hall.

*Councillors are reminded that an extraordinary meeting may be called prior to this date if urgent business needs to be transacted.*

**117/2018 End of meeting**