

# St Keyne Parish Council

www.stkeyneparishcouncil.org.uk

Date: Tuesday 8 January 2019  
Time: 7.30pm  
Location: St Keyne Village Hall, St Keyne PL14 4RF

## To Parish Councillors

Cllr Sally Lewis Chair

Cllrs Charles Boney, Jane Page, Jessamine Toms, Kevin Shovelton, Richard Dorling.

Members of the Parish Council are summoned to attend the parish council meeting to consider the items of business.

Members of the Public are also invited to attend the meeting.

This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role.



John Hesketh  
Clerk to the Council  
3 January 2019

## Please Note

Members of the public will be permitted to speak for a period of 3 minutes.

Lambest Cottage | Menheniot | Cornwall PL14 3RE  
01579-342437  
clerk@stkeyneparishcouncil.org.uk

# Agenda | 8 January 2019 7.30pm

## **01/2019 Chair's Welcome & Housekeeping**

## **02/2019 Public Participation / Cornwall Council report, if available.**

Members of the public are invited to speak to the meeting.

## **03/2019 Apologies**

To receive apologies for non-attendance submitted by Parish Councillors.

## **04/2019 Declarations of interest**

Parish Councillors will be asked to make any declarations of interest in respect of items on this agenda.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.

D. Dispensations – Members to consider any written requests for dispensations.

## **05/2019 Minutes of the public meeting**

To approve the minutes of the meetings held on 13 November 2018.

## **06/2019 Matters arising from the minutes**

The Parish Council will consider any matters arising from the minutes of the previous public meeting.

111/2018E Cllr Shovelton submitted a response to the Housing Supplementary Development Plan

112/2018E Precept Notification and public briefing note

113/2018A Tar deposits at Longlands

113/2018B Tree Inspections (JP/RD)

## **07/2019 Correspondence**

A Letter of thanks received from Cruse Bereavement Care

## **08/2019 Planning Matters**

A To agree the parish council's response to Cornwall Council consultations on new planning applications. None received.

B Planning application received after agenda published. None received.

C Planning applications approved by Cornwall Council. None Approved.

D Planning applications refused by Cornwall Council.

PA18/08944 REFUSED

Applicant: Mr & Mrs Michael Batten

Location: 1, 3, 5 And 7 Clemens Road St Keyne Liskeard Cornwall PL14 4RF

Proposal: Application for the discharge of a planning obligations attached to planning application. E2/97/00883/FUL dated 11/02/1999.

## **09/2019 Finance**

The Parish Council will consider the authorisation of payment of the following accounts.

A Accounts

Payments Schedule		Dec 2018	Period	9
Date	Payee	Description	CQ	£
13/11/2018	Cruse	Donation	1141	£ 50.00
21/12/2018	John Hesketh	Salary	1142	£ 227.32
21/12/2018	HMRC	PAYE	1143	£ 56.60
11/12/2018	John Hesketh	Expenses	1144	£ 53.44
08/01/2019	Cornwall ALC	Training	1145	£ 36.00
08/01/2019	Cornwall Council	Training	1146	£ 29.38
30/01/2019	HMRC	PAYE	1147	£ 56.60
30/01/2019	John Hesketh	Salary	1148	£ 227.32
All cheque payments today				£ 736.66

B Direct Bank Payment & Receipts.  
*Report will be presented at the public meeting*

C Bank Reconciliation.  
*Report will be presented at the public meeting*

### 10/2019 Councillors' Reports

Topical items that may be raised by councillors not requiring formal decision.

A Cllr Jane Page  
 Maintenance report

B Footpaths & Open Spaces  
 Cllr Shovelton will deliver a verbal update on proposals for improving access to footpaths.

### 11/2019 Chair's Agenda Items

A Jubilee Park  
 Cllr Lewis and Cllr Shovelton to present a verbal report on progress with improvements to the play equipment at Jubilee Park.

### 12/2019 Clerk's Administration

A Jubilee Park Improvements  
 Clerk will present a short summary of the residents' survey that closed on 31 December 2018.

B Casual Vacancy  
 Progress Report

C Pre-App Protocol  
 Clerk will present a protocol for managing planning enquiries prior to formal submission.  
 Councillors will be asked to endorse the document.  
*This report may be viewed on the council's website*

D General Data Protection Regulation  
 Clerk will present an audit of compliance with the GDPR  
*This report may be viewed on the council's website*

### 13/2019 Date of next meeting.

12 February 2019 at St Keyne Village Hall.

### 14/2019 End of meeting