

Date: Tuesday 14 May 2019
Time: 7.30pm
Location: St Keyne Village Hall, St Keyne PL14 4RF

Present: Cllrs Sally Lewis (Chairman), Min Toms, Charles Boney, Jane Page, Kevin Shovelton, Richard Dorling, Frances Lewis.

Apologies: None

Also in Attendance: John Hesketh (Parish Clerk).

Members of the public: 0

The public meeting commenced at 19.30 and finished at 21.05

Minutes | 14 May 2019 7.30pm

57/2019 Chair's Welcome & Housekeeping

Chair welcomed councillors and explained that this was the Annual Meeting of the Parish Council and that her first task was to ensure continuing governance by calling for the election of a Chair and Vice Chair.

58/2019 Elections

The Clerk called for nominations for the post of Chair. Cllr Page nominated Cllr Sally Lewis who accepted the nomination.

It was RESOLVED to accept Cllr Sally Lewis as the Chair of St Keyne Parish Council for the year 2019/2020. Proposed Cllr Page. Seconded Cllr Toms. All agreed.

The Chair called for nominations for the post of Vice Chair. Cllr Sally Lewis nominated Cllr Toms who accepted the nomination.

It was RESOLVED to accept Cllr Min Toms as the Vice Chair of St Keyne Parish Council for the year 2019/2020. Proposed Cllr Sally Lewis. Seconded Cllr Frances Lewis. All agreed.

59/2019 Public Participation

There were no members of the public present.

60/2019 Apologies

Apologies for non-attendance were received from Cornwall Councillor Phil Seeva.

61/2019 Declarations of interest

No declarations made or dispensations requested.

62/2019 Minutes of the public meeting

Cllr Shovelton asked for clarity on Item 45/2019 to show that because only outline planning permission had been granted, the applicants needed to submit a detailed planning application before the expiry date of July 2020. Subject to the amendment, it was RESOLVED to approve the minutes of the meeting held on 9 April 2019. Proposed Cllr Dorling. Seconded Cllr Shovelton. All agreed.

63/2019 Matters arising from the minutes

Lambest Cottage | Menheniot | Cornwall PL14 3RE

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The Parish Council will consider any matters arising from the minutes of the previous public meeting.

A Notice has been received from Cormac that the sign replacement is in hand.
ACTION Clerk to obtain approximate date for replacement

B Item 50/2019 Planning Application

The clerk had received a letter from Mr Nisbett thanking the parish council for assessing his recent planning application in a thorough and professional manner. The Chair accepted the comments on behalf of all councillors.

64/2019 Planning Matters

A To agree the parish council's response to Cornwall Council consultations on new planning applications. None received.

B Planning application received after agenda published. None received.

C Planning applications approved by Cornwall Council. None Approved.

D Planning applications refused by Cornwall Council. None refused.

65/2019 Finance

It was RESOLVED to agree authorisation of payment of the following accounts. Proposed Cllr Page. Seconded Cllr Sally Lewis. All agreed.

A Accounts

Date	Payee	Description	CQ	£
14/05/2019	Hi Line	Tree Risk Assessment	1166	£ 270.00
14/05/2019	ROSPA	Play area inspection	1167	£ 164.00
14/05/2019	Cornwall ALC	LCAS Fee	1168	£ 60.00
30/05/2019	John Hesketh	Salary	1169	£ 227.32
30/05/2019	HMRC	PAYE	1170	£ 56.60
All cheque payments today				£ 777.92

B Direct Bank Payment & Receipts.

Bank Payments Schedule		May 2019	Period	2
Date	Payee	Description	Pay	£
12/04/2019	Plusnet	Broadband	DD	£ 45.00
All bank payments this period				£ 45.00
Bank Receipts Schedule		May 2019	Period	2
Date	Payer	Description		£
08/04/2019	Cornwall Council	Precept & CTS		£ 6,317.52
All bank receipts this period				£ 6,317.52

C Bank Reconciliation.

At the close of business on 30 April 2019, the council held £61,328.12 in its accounts.

D Councillors received a report from the Internal Auditor, Mrs Linda Coles and RESOLVED to approve an exemption from the limited assurance review. Proposed Cllr Sally Lewis. Seconded Cllr Shovelton. All agreed.

Section 1 The Annual Governance Statement

It was RESOLVED to accept the Annual Governance Statement as presented to the meeting.
Proposed Cllr Shovelton. Seconded Cllr Dorling. All agreed.

Section 2 The Accounting Statement

It was RESOLVED to accept the Accounting Statement. Proposed Cllr Dorling. Seconded Cllr Boney. All agreed.

66/2019 Councillors' Reports

A Cllr Jane Page

Cllr Page reported that her recent examination of open spaces had been satisfactory.
ACTION Clerk to source an additional bin for dog waste that would be installed at Jubilee Park.

B Cllr Shovelton

The councillor is experiencing issues in gaining a response from the Cornwall Open Access Team to give him the information he needs to progress improvements to access and signage.
ACTION Clerk to liaise with Cllr Seeva to speed up the response time.

C Cllr Frances Lewis

The councillors reported that the St Keynines Dog Group had met recently to discuss proposals to create a dog paddock in the parish that could be used for outdoor exercise. They also have plans to offer a voluntary service for residents who were unable to exercise their dogs. The group is also willing to erect temporary signage at Jubilee Park that would set up council rules on dog exercise. This would take place once the parish council had erected a fence around the play area. The Chair reminded St Keynines that the council would reimburse them for any costs of approved signage, and encouraged them to apply for a small grant if they needed some financial support to get their plans moving.
ACTION Clerk to contact Outdoor Play People to expedite installation of the fence.

67/2019 Chair's Agenda Items

A Community Governance Review

Cllr Sally Lewis had met recently with two councillors from Dobwalls & Trewidland PC to discuss proposals to move the boundary by Trewidland into St Keyne. D&TPC have organised a public meeting at the Trewidland Public Hall on Wednesday 29 May at 7.30pm for residents to discuss any issues or concerns. St Keyne councillors are asked to attend.

St Keyne Parish Council will be producing a briefing note for residents explaining what the changes might be and how they could impact on the parish. In order to provide an opportunity for residents to raise concerns, the next St Keyne Parish Council meeting on 11 June will begin at 7pm.

B Opening of Jubilee Park play area

The Chair thanked councillors for attending the opening of the new play area on Easter Saturday 20 April. Cllr Seeva had attended to personally thank residents Geoff Pratt and Simon O'Hara for initiating the project, and for Cllr Kevin Shovelton for his work in managing the project and consulting with residents.

Cllr Toms left the meeting at 20.58

68/2019 Clerk's Report

A Clerk presented costs of a range of seating for Jubilee Park: It was agreed to purchase two additional benches for installation at Jubilee Park.
ACTION Clerk to contact NBB Recycled Furniture to purchase the seating.

69/2019 Date of next meeting

7pm 11 June 2019 at St Keyne Village Hall.

70/2019 **End of meeting**
The meeting closed at 21.05