

St Keyne Parish Council

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Minutes | 10 September 2019

13 September 2019



Location: St Keyne Village Hall, St Keyne PL14 4RF
Present: Cllrs Sally Lewis (Chairman), Min Toms, Jane Page, Kevin Shovelton, Richard Dorling.
Also in Attendance: John Hesketh (Parish Clerk).
Members of the public: 5
The public meeting commenced at 19.30 and finished at 21.30

97/2019 Chair's Welcome & Housekeeping

98/2019 Public Participation / Cornwall Council report, if available.

A group of residents attended to comment on item 84/2019 (July 2019) when a representative of St Keyne parish church attended to present options for the development of vacant land adjacent to the church. Cllr Sally Lewis declared an interest in this item because she is a member of the parochial church council. The group was of the unanimous opinion that development for housing was not appropriate for this site. Concerns were expressed about the proximity to the church, road access and harming the view of the building. An alternative proposal from the group was that the land be developed as a quiet space for residents: offers were made to donate seating and planting.

99/2019 Apologies

Apologies received from Cllrs Boney and Frances Lewis, also from Cornwall Councillor Phil Seeva.

100/2019 Declarations of interest

No declarations of interest made or declarations requested.

101/2019 Minutes of the public meeting

It was RESOLVED to approve the minutes of the meeting held on 9 July 2019. Proposed Cllr Dorling. Seconded Cllr Page. All agreed.

102/2019 Matters arising from the minutes

66/2019 Purchase of additional dog bin

Has been delivered and Cllrs Dorling and Shovelton will arrange installation outside of the new fenced play area.

66/2019 Installation of fencing at Jubilee Park

In process and should be completed by Friday 13 September 2019. Cllr Shovelton volunteered to dispose of the old concrete and fencing and will be reimbursed for the expense.

68/2019 Purchase of benches for Jubilee Park

Delivered and will be installed once new concrete plinths have been installed. Cllr Shovelton will identify a contractor and councillors agreed to pay up to £350 for the plinths.

79/2019 Update of footpath safety and maintenance of rights of way

Cllr Shovelton explained that the maintenance of rights of way was a statutory function of both the unitary and parish council. Restoring the Record is a pilot project to preserve ancient but unused footpaths in Cornwall. Currently, no suitable pathways have been identified inside the parish.

103/2019 Correspondence

A Invitation to Cornwall Council's Annual Localism Summit 6 November 2019: clerk to email details.

Lambest Cottage | Menheniot | Cornwall PL14 3RE

01579-342437

clerk@stkeyneparishcouncil.org.uk

B Review of Cornwall's Homelessness Strategy: consultation closes 12 September 2019: noted.

C Incident Report Card training: training for enforcement around littering, fly-tipping and dog fouling. Cllr Sally Lewis will attend and feedback.
ACTION Clerk to confirm booking

D Letter from St John Ambulance requesting a donation. It was RESOLVED to make a donation of £75. Proposed Cllr Page. Seconded Cllr Toms. All agreed.

104/2019 Planning Matters

A To agree the parish council's response to Cornwall Council consultations on new planning applications. None received.

B Planning application received after agenda published. None received.

C Planning applications approved by Cornwall Council.

Ref: PA19/04842

Applicant: Mr Ben Ashfold

Location: 1-8 Sandy Close St Keyne Liskeard Cornwall PL14 4RG

Proposal: Replacement of timber windows and doors with double glazed PVCu units to reflect the style of the original timber windows and doors.

D Planning applications refused by Cornwall Council. None refused.

105/2019 Finance

It was RESOLVED to agree authorisation of payment of the following accounts. Proposed Cllr Page. Seconded Cllr Shovelton. All agreed. Additional cheques for St John Ambulance £75 (Item 103D above) and Highview Parking £62.50 were agreed.

A Accounts

Date	Payee	Description	CQ	£
30/07/2019	Cormac	Weedspraying	1180	£ 197.10
30/08/2019	HMRC	PAYE	1181	£ 60.60
30/08/2019	John Hesketh	Salary	1182	£ 242.82
10/09/2019	Crystal Clear	Shelter cleaning	1183	£ 22.00
10/09/2019	Cornwall Council	PPSA	1184	£ 29.58
27/09/2019	HMRC	PAYE	1185	£ 60.60
27/09/2019	John Hesketh	Salary	1186	£ 242.82
All cheque payments today				£ 855.52

B Direct Bank Payment & Receipts.

Bank Payments Schedule		Sep 2019		
Date	Payee	Description	Pay	£
12/08/2019	Plusnet	Broadband	DD	£ 45.00
All bank payments this period				£ 45.00
Bank Receipts Schedule		Sep 2019		0 0
Date	Payer	Description		£
30/06/2019	Cornwall Council	Interest		£ 28.58
31/07/2019	Cornwall Council	Interest		£ 28.35
01/08/2019	Ugalde & Son	Cemetery fees		£ 600.00
All bank receipts this period				£ 656.93

C Bank Reconciliation.

At the close of business on 31 July 2019, the council held £57,998.31 in its accounts, and at 31 August 2019 £58,249.89.

106/2019 Councillors' Reports

A Cllr Jane Page

Reported that Jubilee Park, Longlands and the Lawn Cemetery had no issues. Cllr Lewis has received offers from volunteers willing to trim the hedges at Jubilee Park, and will follow up.

B Cllr Frances Lewis

Cllr Sally Lewis explained that she had received a proposal to organise a clean-up of the village centre, and to plant out flowers and bulbs by entrances into the parish.

ACTION Add to October agenda.

Cllr Toms left the meeting at 21.00

107/2019 Chair's Agenda Items

A Community Governance Review

The Chair will attend the September public meeting of Dobwalls & Trewidland Parish Council on 18 September 2019 to update them on progress and take questions. There will be a public meeting at Liskeard town hall on Monday 23 September at 6.30pm where residents can attend and make personal representations on proposed boundary changes.

B Defibrillator Training

Councillors agreed to host annual training in the village hall.

ACTION Clerk to liaise with SWAST for potential dates on Tuesday, Wednesday or Thursday from 7pm

C Parish Survey

Chair led a discussion on proposals to conduct a survey with the village hall and church to plan for future parish services

ACTION Add to October agenda

D Hedge cutting

See Item 106A above

108/2019 Clerk's Report

A New Standing Orders

Clerk presented a summary of the principal changes.

It was RESOLVED to accept the recommend Orders, but this parish council will retain its previous decision to permit the Parish Clerk to make decisions on dispensations. Proposed Cllr Sally Lewis. Seconded Cllr Shovelton. All agreed.

B Feedback to external auditors

Clerk has received a survey from PKF Littlejohn relating to its management of the annual audit. Councillors agreed to Clerk making a response.

109/2019 Date of next meeting

8 October 2019 at St Keyne Village Hall.

110/2019 End of meeting

Meeting closed 21.30