

# St Keyne Parish Council

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## Agenda | 8 October 2019

5 October 2019



Date: Tuesday 8 October 2019  
Time: 7.30pm  
Location: St Keyne Village Hall, St Keyne PL14 4RF

### To Parish Councillors

Cllr Sally Lewis Chair

Cllrs Charles Boney, Jane Page, Jessamine Toms, Kevin Shovelton, Richard Dorling, Frances Lewis.

Members of the Parish Council are summoned to attend the parish council meeting to consider the items of business.

The business to be transacted is shown on the Agenda below. Please note that the general public are invited to attend this and any meeting of The Parish Council. Members of the public will be permitted to speak for a period of 3 minutes.

This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

If you would like this document or any reports in another format please contact the Clerk's Office.

A handwritten signature in black ink, appearing to read 'John Hesketh', written over a horizontal line.

John Hesketh  
Clerk to the Council

**111/2019 Chair's Welcome & Housekeeping**

**112/2019 Public Participation / Cornwall Council report, if available.**

Members of the public are invited to speak to the meeting.

**113/2019 Apologies**

To receive apologies for non-attendance submitted by Parish Councillors.

**114/2019 Declarations of interest**

Parish Councillors will be asked to make any declarations of interest in respect of items on this agenda.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.

D. Dispensations – Members to consider any written requests for dispensations.

**115/2019 Minutes of the public meeting**

To approve the minutes of the meeting held on 10 September 2019.

**116/2019 Matters arising from the minutes**

The Parish Council will consider any matters arising from the minutes of the previous public meeting.

66/2019 Purchase of additional dog bin (KS)

68/2019 Installation of benches for Jubilee Park (KS)

107/2019 Defibrillator training confirmed 15 October 7pm Village Hall

**117/2019 Correspondence**

A Email from Merlin MS Centre requesting donation

**118/2019 Planning Matters**

A To agree the parish council's response to Cornwall Council consultations on new planning applications.

Ref: 19/08246

Proposal: Proposed single storey extension 4500 x 6045mm and re-planning of the existing layout

Location: Florins, St Keyne

B Planning application received after agenda published. None received.

C Planning applications approved by Cornwall Council. None received.

D Planning applications refused by Cornwall Council. None refused.

**119/2019 Finance**

The Parish Council will consider the authorisation of payment of the following accounts.

A Accounts

Date	Payee	Description	CQ	£
10/09/2019	St John Ambulance	Donation	1187	£ 75.00
10/09/2019	Highview Parking	Penalty notice	1188	£ 62.50
08/10/2019	Outdoor Play People	Play equipment	1189	£ 6,000.00
08/10/2019	Outdoor Play People	Fencing	1190	£ 2,916.00
08/10/2019	Cormac Solutions	Weedspraying	1191	£ 197.09
30/10/2019	HMRC	PAYE	1192	£ 60.60
30/10/2019	John Hesketh	Salary	1193	£ 242.82
08/10/2019	St Keyne Village Hall	Venue Hire	1194	£ 176.00
08/10/2019	Zurich Insurance	Insurance renewal	1195	£ 1,173.09
All cheque payments today				£ 10,903.10

**B Direct Bank Payment & Receipts.**

Bank Payments Schedule		Oct 2019		
Date	Payee	Description	Pay	£
12/09/2019	Plusnet	Broadband	DD	£ 45.00
All bank payments this period				£ 45.00
Bank Receipts Schedule		Oct 2019		0 0
Date	Payer	Description		£
30/08/2019	Cornwall Council	Interest		£ 27.96
09/09/2019	Cornwall Council	Precept & CTS		£ 6,317.52
12/09/2019	Cornwall Council	LMP payment		£ 98.20
17/09/2019	HMRC	VAT refund		£ 583.60
All bank receipts this period				£ 7,027.28

**C Bank Reconciliation.**

*This report may be viewed on the council's website*

**D Quarter 2 Outturn**

*This report may be viewed on the council's website*

**120/2019 Councillors' Reports**

Topical items that may be raised by councillors not requiring formal decision.

**A** Cllr Jane Page  
Maintenance report

**B** Cllr Frances Lewis  
Proposal to introduce set of rules for dog walkers in Jubilee Park  
*This item may be viewed on the council's website*

**121/2019 Chair's Agenda Items**

**A** Community Governance Review  
Report on the public meeting held in Liskeard on 23 September 2019

**B** Incident Report Card  
New training to report incidents of dog fouling, littering and flytipping

**C** Spring Clean Up 2020  
Proposals to organise a village clean and clear up in March 2020, including spring planting and new signage.

**122/2019 Clerk's Report**  
A Budget & Precept notice

**123/2019 Date of next meeting**  
12 November 2019 at St Keyne Village Hall.

**124/2019 End of meeting**