

# St Keyne Parish Council

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## Minutes | 8 October 2019

14 October 2019



Location: St Keyne Village Hall, St Keyne PL14 4RF  
Present: Cllrs Sally Lewis (Chairman), Min Toms, Charles Boney, Kevin Shovelton, Richard Dorling.  
Also in Attendance: John Hesketh (Parish Clerk).  
Members of the public: 3  
The public meeting commenced at 19.30 and finished at 20.40

### **111/2019 Chair's Welcome & Housekeeping**

#### **112/2019 Public Participation / Cornwall Council report, if available.**

Mr and Mrs Glead attended to present their planning application and answer questions and explain the background to the changes requested.

Cllr Seeva sent apologies and this written report, that: he attended the public meeting organised by the Electoral Review Panel on 23 September where he supported proposals submitted by St Keyne and Dobwalls & Trewidland Parish Councils to change their adjacent boundary by incorporating the settlement of Trewidland; he will attend the next full Cornwall Council meeting on 26 November when he expects there to be a full debate on future funding for Spaceport Cornwall that would come from the council.

Cllr Boney asked if the funding from Cornwall Council would be in the form of a grant, loan or investment.

ACTION Clerk to feed this question back to Cllr Seeva.

#### **113/2019 Apologies**

Apologies received from Cllrs Fran Lewis and Jane Page.

#### **114/2019 Declarations of interest**

No declarations of interest made or declarations requested.

#### **115/2019 Minutes of the public meeting**

It was RESOLVED to approve the minutes of the meeting held on 10 September 2019. Proposed Cllr Dorling. Seconded Cllr Shovelton. All agreed.

#### **116/2019 Matters arising from the minutes**

66/2019 Purchase of additional dog bin  
Awaiting installation by Cllr Shovelton

68/2019 Installation of benches for Jubilee Park  
Awaiting installation by Cllr Shovelton within two weeks

107/2019 Defibrillator training confirmed 15 October 7pm Village Hall  
Refreshments available from 6.30pm

#### **117/2019 Correspondence**

It was RESOLVED to make a donation of £75 to the Cornwall Merlin MS Centre. Proposed Cllr Lewis. Seconded Cllr Shovelton. All agreed.

#### **118/2019 Planning Matters**

Lambest Cottage | Menheniot | Cornwall PL14 3RE  
01579-342437  
clerk@stkeyneparishcouncil.org.uk

A To agree the parish council's response to Cornwall Council consultations on new planning applications.

Ref: 19/08246

Proposal: Proposed single storey extension 4500 x 6045mm and re-planning of the existing layout  
Location: Florins, St Keyne. It was RESOLVED to support the application. Proposed Cllr Toms. Seconded Cllr Shovelton. All agreed. In making their decision, councillors were aware that due to the location of the proposal, there would be no impact on the neighbouring dwellings, and that the proposed design and finish of the extension would match the existing structure.

B Planning application received after agenda published. None received.

C Planning applications approved by Cornwall Council. None received.

D Planning applications refused by Cornwall Council. None refused.

### 119/2019 Finance

A Accounts

It was RESOLVED to agree authorisation of payment of the following accounts. Proposed Cllr Toms. Seconded Cllr Boney. All agreed.

Date	Payee	Description	CQ	£
10/09/2019	St John Ambulance	Donation	1187	£ 75.00
10/09/2019	Highview Parking	Penalty notice	1188	£ 62.50
08/10/2019	Outdoor Play People	Play equipment	1189	£ 6,000.00
08/10/2019	Outdoor Play People	Fencing	1190	£ 2,916.00
08/10/2019	Cormac Solutions	Weedspraying	1191	£ 197.09
30/10/2019	HMRC	PAYE	1192	£ 60.60
30/10/2019	John Hesketh	Salary	1193	£ 242.82
08/10/2019	St Keyne Village Hall	Venue Hire	1194	£ 176.00
08/10/2019	Zurich Insurance	Insurance renewal	1195	£ 1,173.09
All cheque payments today				£ 10,903.10

B Direct Bank Payment & Receipts.

Bank Payments Schedule		Oct 2019		
Date	Payee	Description	Pay	£
12/09/2019	Plusnet	Broadband	DD	£ 45.00
All bank payments this period				£ 45.00
Bank Receipts Schedule		Oct 2019		0 0
Date	Payer	Description		£
30/08/2019	Cornwall Council	Interest		£ 27.96
09/09/2019	Cornwall Council	Precept & CTS		£ 6,317.52
12/09/2019	Cornwall Council	LMP payment		£ 98.20
17/09/2019	HMRC	VAT refund		£ 583.60
All bank receipts this period				£ 7,027.28

C Bank Reconciliation.

At the close of business on 30 September 2019, the council held £64,739.67 in its accounts

D Quarter 2 Outturn

*This report may be viewed on the council's website*

### 120/2019 Councillors' Reports

B Cllr Frances Lewis

Proposal to introduce set of rules for dog walkers in Jubilee Park

Cllr Sally Lewis introduced this report, and councillors agreed that the trial period would be for 12 months effective from 1 October 2019, with an informal assessment after 6 months. The rules would be published in the form of a newsletter and posted around Jubilee Park.

C Cllr Charles Boney

Speaking as Chair of Governors for Trewidland School asked if any councillor would be willing to join the board. The Chair agreed to include an item in her next article in The Informer.

### **121/2019 Chair's Agenda Items**

A Community Governance Review

The Chair attended the Electoral Review Panel's public meeting in Liskeard on 23 September 2019 where she presented a summary of the parish council's arguments to support changing the boundary around the settlement of Trewidland. Cornwall Councillor Phil Seeva also spoke in support. Recommendations from the panel on any changes will be published in December with a formal three month consultation starting on 11 December.

B Incident Report Card

Cornwall Council has introduced a new scheme for councillors to report incidents of dog fouling, littering and flytipping.

ACTION Clerk to organise peer training before the next public meeting on 12 November.

C Spring Clean Up 2020

Cllr Frances Lewis has previously asked councillors to support a litter pick and clean-up campaign in Spring 2020. Councillors discussed planting around parish signage and the option to replace or renew damaged signs.

ACTION Clerk to confirm with Cornwall Council Highways who has responsibility for erecting and maintaining parish signs. Chair to organise a village walkabout to identify areas for attention.

### **122/2019 Clerk's Report**

Clerk is preparing the budget and precept calculation for 2020/21 that will be presented at the next public meeting. Councillors are asked to contact the Clerk's Office with details of any items they would like included in the forward plan.

### **123/2019 Date of next meeting**

12 November 2019 at St Keyne Village Hall.

### **124/2019 End of meeting**

**20.40**