

## Minutes | 12 November 2019

Location: St Keyne Village Hall, St Keyne PL14 4RF  
Present: Cllrs Sally Lewis (Chairman), Min Toms, Charles Boney, Kevin Shovelton, Richard Dorling, Fran Lewis, Jane Page.  
Also in Attendance: John Hesketh (Parish Clerk).  
Members of the public: none  
The public meeting started at 19.30 and finished at 20.40

### **125/2019 Chair's Welcome & Housekeeping**

### **126/2019 Public Participation / Cornwall Council report, if available.**

Cllr Phil Seeva presented his report, that: the final decision on the Cornwall Spaceport will be made by full council on 26 November; the new waste collection and recycling service will end in March 2020.

### **127/2019 Apologies**

None received.

### **128/2019 Declarations of interest**

No declarations of interest made or declarations requested.

### **129/2019 Minutes of the public meeting**

It was RESOLVED to approve the minutes of the meeting held on 8 October 2019. Proposed Cllr Dorling. Seconded Cllr Shovelton. All agreed.

### **130/2019 Matters arising from the minutes**

The bad weather has delayed the installation of these items, but they are expected to be completed by early December.

- 66/2019 Purchase of additional dog bin
- 68/2019 Installation of benches for Jubilee Park

### **131/2019 Correspondence**

Email received from Extinction Rebellion requesting a response to a short survey  
ACTION Clerk to circulate original document to councillors.

### **132/2019 Planning Matters**

A To agree the parish council's response to Cornwall Council consultations on new planning applications. None received.

B Planning application received after agenda published. None received.

C Planning applications approved by Cornwall Council.

Ref: PA19/08246

Location: Florins St Keyne Liskeard Cornwall PL14 4RL

Proposal: Proposed Single Storey Extension 4500 x 6045mm and re-planning of the existing layout to create a new open plan kitchen / dining with larder, utility, wet room and new entrance hall.

D Planning applications refused by Cornwall Council. None refused.

### **133/2019 Finance**

It was RESOLVED to agree authorisation of payment of the following accounts. Proposed Cllr Page. Seconded Cllr Toms. All agreed. Cllr Sally Lewis will give online authorisation.

Bank Payments Schedule		Nov 2019			
Date	Payee	Description	Pay	£	
14/10/2019	Plusnet	Broadband	DD	£	45.00
16/10/2019	Outdoor Play People	Play Equipment	OLB	£	6,000.00
12/11/2019	John Hesketh	Expenses	OLB	£	221.89
12/11/2019	Menheniot Parish Council	Replacement lamp	OLB	£	118.80
29/11/2019	HMRC	PAYE	OLB	£	60.60
29/11/2019	John Hesketh	Salary	OLB	£	242.82
All bank payments this period				£	6,689.11
Bank Receipts Schedule		Nov 2019		0 0	
Date	Payer	Description		£	
30/09/2019	Cornwall Council	Interest		£	27.19
15/11/2019	Resident	Cemetery Fees		£	300.00
All bank receipts this period				£	327.19

#### B Bank Reconciliation.

At the close of business on 31 October 2019, the council held £54,083.28 in its accounts

#### C To approve the budget for 2020/2021

Clerk presented the council's budget for the next financial year. It was RESOLVED to accept the budget of £12,598 as presented. Proposed Cllr Sally Lewis. Seconded Cllr Toms. All agreed.

#### D To approve the precept for 2020/2021

Clerk presented the council's precept for the next financial year. It was RESOLVED to accept the precept of £12,000 as presented. Proposed Cllr Boney. Seconded Cllr Dorling. All agreed.

The Chair raised the topic of future budget and precept setting for 2021/22 and suggested that in order to accommodate the possible inclusion of Trewidland settlement, councillors may wish to bring forward the surrender of the lease at Longlands recreation ground to March 2021, not May 2021.

ACTION Clerk to note for a future agenda item

#### 134/2019 Councillors' Reports

##### A Cllr Jane Page

Reported that there had been incidents of dog mess in Jubilee Park and that one of the new gates into the play area was not closing properly.

ACTION Clerk to contact Outdoor Play People for repairs.

Longlands and Lawn Cemetery reported satisfactory.

Cllr Toms reported that a dog bin in the village needed repairing.

ACTION Clerk to obtain details and repair.

#### 135/2019 Chair's Agenda Items

##### A Community Governance Review

Reported that on the Electoral Review Panel meeting held in Truro 22 October 2019, the Panel had voted to support all the changes proposed in the submission, that: the settlement of Trewidland moves into St Keyne boundary, the number of councillors will increase by two and that the name of the combined parish be St Keyne & Trewidland Parish Council. These proposals are expected to be signed off by Cornwall Councillors on December 10, after which they will be out for consultation until March 2020. Details will be published as they are received.

**B Defibrillator Training 15 October 2019**

The Chair thanked the fifteen residents and councillors who attended the recent training. The new cabinet will be fitted shortly.

**C Financial report from the Village Hall**

Councillors discussed the recent accounts and noted their contents.

**D Parking management at Village Hall**

The Chair explained that the Village Hall Committee are planning to introduce parking controls in their car park so as to ensure that people attending functions in the hall can be assured of a parking place. There may be restrictions on other people who are not using the hall that could take the form of charges, permits or penalties.

**136/2019 Clerk's Report**

**A Meeting dates for 2020**

Clerk presented the calendar of public meetings for 2020, which councillors accepted.

**137/2019 Date of next meeting**

14 January 2020 at St Keyne Village Hall.

**138/2019 End of meeting**

*Councillors are reminded that an extraordinary meeting may be called prior to this date if urgent business needs to be transacted.*

**Closed at 20.40**