

## Minutes | 14 January 2020

Location: St Keyne Village Hall, St Keyne PL14 4RF  
Present: Cllrs Sally Lewis (Chairman), Min Toms, Charles Boney, Kevin Shovelton, Richard Dorling, Fran Lewis, Jane Page.  
Also in Attendance: John Hesketh (Parish Clerk).  
Members of the public: 1  
The public meeting started at 19.30 and finished at 21.15

### **1/2020 Chair's Welcome & Housekeeping**

### **2/2020 Public Participation / Cornwall Council report, if available.**

A resident attended to present their planning application.

### **3/2020 Apologies**

From Cornwall Councillor Phil Seeva.

### **4/2020 Declarations of interest**

No declarations of interest made or declarations requested.

### **5/2020 Minutes of the public meeting**

It was RESOLVED to approve the minutes of the meeting held on 12 November 2019. Proposed Cllr Boney. Seconded Cllr Toms. All agreed.

### **6/2020 Matters arising from the minutes**

66/2019 Installation of additional dog bin (KS)

68/2019 Installation of benches for Jubilee Park (KS)

Cllr Shovelton explained that the recent bad weather had delayed installation and hoped it would be completed before the end of the month.

134/2019A Repair to gate in fencing at Jubilee Park. Completed, and thanks to Cllr Dorling.

### **7/2020 Correspondence**

None received

### **8/2020 Planning Matters**

A To agree the parish council's response to Cornwall Council consultations on new planning applications.

Application PA19/10707

Proposal Rear extension and first floor extension over existing garage and remodelling

Location 56 Valley View St Keyne Liskeard Cornwall

It was RESOLVED to support this application. Proposed Cllr Shovelton. Seconded Cllr Boney. All agreed. In making their decision, councillors noted that there would be no impact on the residential amenity and that the proposed design would be appropriate to the existing dwelling. Neighbours had been consulted and had no objections.

B Planning application received after agenda published. None received.

C Planning applications approved by Cornwall Council. None received.

D Planning applications refused by Cornwall Council. None refused.

Lambest Cottage | Menheniot | Cornwall PL14 3RE

01579-342437

clerk@stkeyneparishcouncil.org.uk

## 9/2020 Finance

It was RESOLVED to agree authorisation of payment of the following accounts. Proposed Cllr Boney. Seconded Cllr Toms. All agreed. Cllr Page will give online authorisation.

### A Direct Bank Payment & Receipts.

Cheque Schedule		Jan 2020		
Date	Payee	Description	Method	£
03/12/2019	Graham Crabb	Ground Maintenance	1198	£ 3,520.00
All cheque payments today				£ 3,520.00
Bank Payments Schedule		Jan 2020		
Date	Payee	Description	Pay	£
16/12/2019	HMRC	PAYE	OLB	£ 60.60
16/12/2019	John Hesketh	Salary	OLB	£ 242.82
17/01/2020	Cornwall Council	Informer printing	OLB	£ 29.58
17/01/2020	Richard Dorling	Expenses	OLB	£ 27.60
27/01/2020	HMRC	PAYE	OLB	£ 60.60
27/01/2020	John Hesketh	Salary	OLB	£ 242.82
All bank payments this period				£ 664.02

Bank Receipts Schedule		Jan 2020		
Date	Payer	Description		£
31/10/2019	Cornwall Council	Interest		£ 27.36
30/11/2019	Cornwall Council	Interest		£ 29.82
31/12/2019	Cornwall Council	Interest		£ 27.35
13/11/2020	Ugalde & Son	Cemetery fees		£ 500.00
All bank receipts this period				£ 584.53

### B Bank Reconciliation.

At the close of business on 31 December 2019, the council held £50,110.28 in its accounts

Cllr Boney left the meeting at 20.30

## 10/2020 Councillors' Reports

### A Cllr Jane Page

Maintenance report: Jubilee Park, Longlands and the Lawn Cemetery are in good order. Cllr Page reported a fly-tipping incident of grass cuttings on the pathway down to Jubilee Park.

ACTION Clerk instructed to use the Incident Reporting Form and pass details to Cornwall Council.

### B Cllr Frances Lewis

Asked that new 'No dogs allowed' signage be posted by the play area in Jubilee Park

ACTION Clerk to order new signage and 'pick-up' posters

## 11/2020 Chair's Agenda Items

### A Community Governance Review

At the Special Cornwall Council meeting held in Truro 10 December 2019, Cornwall Councillors voted to approve officer recommendations that the transfer of Trewidland into St Keyne, an increase in councillors in St Keyne from 7 to 9 and a change of name should be approved for consultation. Residents are asked to make their comments directly to [CGRs@cornwall.gov.uk](mailto:CGRs@cornwall.gov.uk) before 24 March 2020.

ACTION Clerk to print and distribute updated newsletter and pass copies to Dobwalls & Trewidland Parish Council.

**B Parking management at Village Hall**

Chair reported that the village hall committee had agreed to set aside marked bays for paid permit holders, and that casual parking would be available on an ad hoc basis. Enforcement would be carried out by volunteers. No date yet set for introduction of charges.

**C Community Emergency Plan**

Councillors agreed to set up an informal working group to recommend a list of likely emergencies, together with appropriate levels of response. Membership will include Cllrs Shovelton; Frances Lewis; Min Toms and report back to the next public meeting.

ACTION Clerk to circulate updated risk list and add to February agenda

**D Lawn Cemetery**

Councillors discussed the options for setting aside an area within the lawn cemetery to be used as a memorial garden.

ACTION Clerk to circulate draft proposals and add to February agenda.

**E Response to Climate Emergency**

Chair led a discussion about options for responding to the Climate Emergency. Councillors were supportive of taking action and will assess their current situation and what is currently in place within the parish.

ACTION Clerk to circulate briefing notes. Chair to write think piece for The Informer. Add to February agenda.

**F Presentation of CiLCA Certificate**

The Chair congratulated the Clerk on achieving certificated status and presented him with his award.

**12/2020 Date of next meeting**

11 February 2020 at St Keyne Village Hall.

**13/2020 End of meeting**

21.15