

## Agenda | 9 June 2020

3 June 2020

Date: Tuesday 9 June 2020  
Time: 7.30pm  
Location: Virtual public meeting

### To Parish Councillors

Cllr Sally Lewis Chair

Cllrs Charles Boney, Jane Page, Min Toms, Kevin Shovelton, Richard Dorling, Frances Lewis.

Members of the Parish Council are summoned to attend the parish council meeting to consider the items of business.

The business to be transacted is shown on the Agenda below. Please note that the general public are invited to attend this and any meeting of The Parish Council. Members of the public will be permitted to speak for a period of 3 minutes.

This meeting is advertised as a public meeting but will be take the form of an audio conference only and as such could be recorded by broadcasters, the media and members of the public.

If you would like this document or any reports in another format please contact the Clerk's Office.

*If residents would like to participate in the meeting, please contact the Clerk's Office by Monday 8 June so that you can be issued with the appropriate access codes. If you prefer to make your comments in writing, please email the Clerk and they will be passed onto councillors before any decisions are made.*



John Hesketh  
Clerk to the Council

**69/2020 Chair's Welcome & Housekeeping**

**70/2020 Public Participation / Cornwall Council report, if available.**

Emails or other messages received by the clerk and councillors

**71/2020 Apologies**

To receive apologies for non-attendance submitted by Parish Councillors.

**72/2020 Declarations of interest**

Parish Councillors will be asked to make any declarations of interest or request dispensations in respect of items on this agenda.

**73/2020 Meeting Notes of the online meeting**

Confirming meeting notes from 12 May 2020. **VOTE**

**74/2020 Matters arising from the minutes**

The Parish Council will consider any matters arising from the minutes of the previous public meeting.

Lambest Cottage | Menheniot | Cornwall PL14 3RE

01579-342437

clerk@stkeyneparishcouncil.org.uk

63/2020

D COVID Community Fund. Report back on proposed Terms & Conditions (Clerk)

**75/2020 Correspondence**

A Email of thanks from Carol Beaver

**76/2020 Planning Matters**

A To agree the parish council's response to Cornwall Council consultations on new planning applications. None received.

B Planning application received after agenda published. None received.

C Planning applications approved by Cornwall Council.

PA20/02639 APPROVED

Applicant: Mrs J McNee

Location: South Lankelly Barn St Keyne Liskeard Cornwall PL14 4SH

Proposal: Conversion of barn to create holiday accommodation

D Planning applications refused by Cornwall Council. None refused.

**77/2020 Finance**

The Parish Council will consider the authorisation of payment of the following accounts.

A Direct Bank Payment & Receipts.

**VOTE** to accept and who will authorise

Date	Payee	Description	Pay	£
13/05/2020	Plusnet	Broadband	DD	£ 24.30
13/05/2020	Resident	Expenses	OLB	£ 33.26
22/05/2020	Carol Beaver	Donation	OLB	£ 50.00
26/05/2020	ICO	Data protection registration	DD	£ 35.00
26/05/2020	A2Z Printing	Newsletter	OLB	£ 65.00
26/06/2020	Linda Coles	Internal Audit fee	OLB	£ 160.00
26/06/2020	HMRC	PAYE	OLB	£ 61.80
26/06/2020	John Hesketh	Salary	OLB	£ 247.86
26/06/2020	Sandblasted Signs	Sign for play area	OLB	£ 36.00
				£ 713.22

B Bank Reconciliation.

*This report may be viewed on the council's website*

C Annual Governance and Accountability Return

*This report may be viewed on the council's website*

Councillors will be asked to approve an exemption from the limited assurance review **VOTE**, and accept the Council's for the year ending 31 March 2020 and receive a commentary from the auditor.

Section 1 The Annual Governance Statement **VOTE**

Section 2 The Accounting Statement **VOTE**

**78/2020 Councillors' Reports**

Topical items that may be raised by councillors not requiring formal decision.

A Community Emergency Plan

Cllr Shovelton will update councillors on the CEP and its recent application.

**79/2020 Chair's Agenda Items**

**A Councillors & Responsibilities**

Councillors will be asked to confirm volunteer responsibilities

**A Lawn Cemetery**

Councillors will be asked to appoint a contractor to create a memorial wall in the St Keyne Lawn Cemetery. Quotes for stone wall from local stone masons as follows: Cornwall Groundworks (Michael Cole) £5830; DPS (Daren Spear) £5200; Brendon Champion £3945.75 **VOTE**

**80/2020 Date of next meeting**

14 July 2020 at St Keyne Village Hall to be confirmed.

**81/2020 End of meeting**