

## Agenda | 14 July 2020

8 July 2020

Date: Tuesday 14 July 2020  
Time: 7.30pm  
Location: Virtual public meeting

### To Parish Councillors

Cllr Sally Lewis Chair

Cllrs Charles Boney, Jane Page, Min Toms, Kevin Shovelton, Richard Dorling, Frances Lewis.

Members of the Parish Council are summoned to attend the parish council meeting to consider the items of business.

The business to be transacted is shown on the Agenda below. Please note that the general public are invited to attend this and any meeting of The Parish Council. Members of the public will be permitted to speak for a period of 3 minutes.

This meeting is advertised as a public meeting but will be take the form of an audio conference only and as such could be recorded by broadcasters, the media and members of the public.

If you would like this document or any reports in another format please contact the Clerk's Office.

*If residents would like to participate in the meeting, please contact the Clerk's Office by Monday 13 July so that you can be issued with the appropriate access codes. If you prefer to make your comments in writing, please email the Clerk and they will be passed onto councillors before any decisions are made.*



John Hesketh  
Clerk to the Council

### **82/2020** Chair's Welcome & Housekeeping

### **83/2020** Public Participation / Cornwall Council report, if available.

Emails or other messages received by the clerk and councillors

### **84/2020** Apologies

To receive apologies for non-attendance submitted by Parish Councillors.

### **85/2020** Declarations of interest

Parish Councillors will be asked to make any declarations of interest or request dispensations in respect of items on this agenda.

### **86/2020** Minutes of the virtual public meeting

Confirming minutes from 9 June 2020. **VOTE**

### **87/2020** Matters arising from the minutes

The Parish Council will consider any matters arising from the minutes of the previous public meeting.

Lambest Cottage | Menheniot | Cornwall PL14 3RE

01579-342437

clerk@stkeyneparishcouncil.org.uk

63/2020

A Recovery of COVID-19 administrative costs from Cornwall Council (Clerk)

**88/2020 Correspondence**

A None received

**89/2020 Planning Matters**

A To agree the parish council's response to Cornwall Council consultations on new planning applications. None received.

B Planning application received after agenda published. None received.

C Planning applications approved by Cornwall Council.

D Planning applications refused by Cornwall Council. None refused.

**90/2020 Finance**

The Parish Council will consider the authorisation of payment of the following accounts.

A Direct Bank Payment & Receipts.

**VOTE** to accept and who will authorise

Date	Payee	Description	Pay	£
12/06/2020	Plusnet	Broadband	DD	£ 31.20
30/06/2020	Resident	Cleaning Expenses	OLB	£ 39.53
17/07/2020	Crystal Clear	Cleaning	OLB	£ 16.50
27/07/2020	John Hesketh	Salary	OLB	£ 247.86
27/07/2020	HMRC	PAYE	OLB	£ 61.80
				£ 396.89

**Bank Receipts Schedule**

Date	Payer	Description	£
30/04/2020	Cornwall Council	Interest	£ 25.65
31/05/2020	Cornwall Council	Interest	£ 30.51
01/06/2020	Cornwall Council	LMP payment	£ 100.07
17/06/2020	Resident	Cemetery fees	£ 120.00
25/06/2020	HMRC	VAT refund	£ 3,248.15
30/06/2020	Cornwall Council	Interest	£ 28.52
All bank receipts this period			£ 3,276.67

B Bank Reconciliation.

*This report may be viewed on the council's website*

C Budget Outturn Q1 2020/21

*This report may be viewed on the council's website*

**91/2020 Councillors' Reports**

Topical items that may be raised by councillors not requiring formal decision.

A Community Emergency Plan

Cllr Shovelton will update councillors on the CEP and its recent application.

B Maintenance Report

Cllr Jane Page

**92/2020 Chair's Agenda Items**

**A Reopening the Playground**

Progress report on plans to reopen the children's play area in Jubilee Park.

**B Lawn Cemetery**

Update on progress to create a memorial wall and discussion on changes to fee structure and regulations.

*This report may be viewed on the council's website*

**93/2020 Date of next meeting**

8 September 2020 at St Keyne Village Hall to be confirmed.

**94/2020 End of meeting**