

Minutes | 14 July 2020

Date: Tuesday 14 July 2020
Time: 7.30pm
Location: Virtual public meeting – audio only
Present: Cllrs Sally Lewis (Chairman), Min Toms, Charles Boney, Kevin Shovelton, Richard Dorling, Jane Page, Fran Lewis.

Also in Attendance: John Hesketh (Parish Clerk).
Members of the public: None
The public meeting started at 19.30 and finished at 20.25

82/2020 Chair's Welcome & Housekeeping

83/2020 Public Participation / Cornwall Council report
Councillors noted Cllr Seeva's written report.

84/2020 Apologies
None received.

85/2020 Declarations of interest
No declarations of interest made or dispensations requested.

86/2020 Minutes of the virtual public meeting
It was RESOLVED to approve the minutes of the meeting held on 9 June 2020. Proposed Cllr Toms. Seconded Cllr Fran Lewis. All agreed subject to an addition by Cllr Dorling, that in his view: the cost of the memory wall would only benefit two parishioners with no knowledge of future demand for such a structure and that construction is from material which has a high environmental impact compared to use of other materials such as wood.

87/2020 Matters arising from the minutes
63/2020 A Recovery of COVID-19 administrative costs from Cornwall Council
Clerk reported that Cllrs Seeva and Pascoe had agreed to reimburse £319.68.
ACTION Clerk to write letter of thanks from council

88/2020 Correspondence
A None received

89/2020 Planning Matters
A To agree the parish council's response to Cornwall Council consultations on new planning applications. None received.
B Planning application received after agenda published. None received.
C Planning applications approved by Cornwall Council.
D Planning applications refused by Cornwall Council. None refused.
Clerk informed the meeting that the new Business & Planning Bill 2020 currently making its way through parliament will extend the life of planning applications which have lapsed during the lockdown until April 2021.

90/2020 Finance
The Parish Council will consider the authorisation of payment of the following accounts.
A Direct Bank Payment & Receipts.

It was RESOLVED to agree authorisation of payment of the following accounts. Proposed Cllr Toms. Seconded Cllr Boney. All agreed. Cllr Page will give online authorisation.

Date	Payee	Description	Pay	£
12/06/2020	Plusnet	Broadband	DD	£ 31.20
30/06/2020	Resident	Cleaning Expenses	OLB	£ 39.53
17/07/2020	Crystal Clear	Cleaning	OLB	£ 16.50
27/07/2020	John Hesketh	Salary	OLB	£ 247.86
27/07/2020	HMRC	PAYE	OLB	£ 61.80
				£ 396.89

Bank Receipts Schedule				
Date	Payer	Description		£
30/04/2020	Cornwall Council	Interest		£ 25.65
31/05/2020	Cornwall Council	Interest		£ 30.51
01/06/2020	Cornwall Council	LMP payment		£ 100.07
17/06/2020	Resident	Cemetery fees		£ 120.00
25/06/2020	HMRC	VAT refund		£ 3,248.15
30/06/2020	Cornwall Council	Interest		£ 28.52
All bank receipts this period				£ 3,276.67

B Bank Reconciliation.

At the close of business on 3 June 2020, the council held £54,562.10 in its accounts

C Budget Outturn Q1 2020/21

Councillors noted the contents of the report

91/2020 Councillors' Reports

A Community Emergency Plan

Cllr Shovelton updated councillors on the CEP and its recent application, that: will be contacting people currently receiving delivered prescriptions to check the service is still needed; continue to support people who need shopping collected; will be meeting with colleagues shortly to plan for a possible second wave of the COVID-10 pandemic.

B Maintenance Report

Cllr Jane Page

No issues reported other than overhanging trees in the area between the village hall entrance and Valley View.

ACTION Chair to make contact with house owners

92/2020 Chair's Agenda Items

A Reopening the Playground

It was RESOLVED to reopen the playground at Jubilee Park with appropriate warnings and advice posted by the entrances. Proposed Cllr Dorling. Seconded Cllr Toms. All agreed.

ACTION Chair to print and post advice notices

B Lawn Cemetery

Chair reported that work had begun on the wall and was expected to be completed within two weeks. Councillors discussed the level of fees that would be applicable and the lifetime of the plaque. It was RESOLVED to levy a fee of £50 (inclusive of VAT) for each plaque installed and that they should remain on the wall for a minimum of 25 years. Proposed Cllr Shovelton. Seconded Cllr Fran Lewis. All agreed.

ACTION Cllr Sally Lewis to confirm cost of attaching plaque to wall. Clerk to update Lawn Cemetery Regulations.

93/2020 **Date of next meeting**
8 September 2020 at St Keyne Village Hall to be confirmed.

94/2020 **End of meeting 20.25**