

## Agenda 8 September 2020

2 September 2020

Date: Tuesday 2 September 2020  
Time: 7.30pm  
Location: Virtual public meeting

### To Parish Councillors

Cllr Sally Lewis Chair

Cllrs Charles Boney, Jane Page, Min Sabulis, Kevin Shovelton, Richard Dorling, Frances Lewis.

Members of the Parish Council are summoned to attend the parish council meeting to consider the items of business.

The business to be transacted is shown on the Agenda below. Please note that the general public are invited to attend this and any meeting of The Parish Council. Members of the public will be permitted to speak for a period of 3 minutes.

This meeting is advertised as a public meeting but will be take the form of an audio conference only and as such could be recorded by broadcasters, the media and members of the public.

If you would like this document or any reports in another format please contact the Clerk's Office.

*If residents would like to participate in the meeting, please contact the Clerk's Office by Monday 7 September so that you can be issued with the appropriate access codes. If you prefer to make your comments in writing, please email the Clerk and they will be passed onto councillors before any decisions are made.*



John Hesketh  
Clerk to the Council

### **95/2020 Chair's Welcome & Housekeeping**

### **96/2020 Public Participation / Cornwall Council report, if available.**

Emails or other messages received by the clerk and councillors

### **97/2020 Apologies**

To receive apologies for non-attendance submitted by Parish Councillors.

### **98/2020 Declarations of interest**

Parish Councillors will be asked to make any declarations of interest or request dispensations in respect of items on this agenda.

### **99/2020 Minutes of the virtual public meeting**

Confirming minutes from 14 July 2020. **VOTE**

### **100/2020 Matters arising from the minutes**

The Parish Council will consider any matters arising from the minutes of the previous public meeting.

91/2020

B Overhanging trees along The Village (Chair)

#### 101/2020 Correspondence

A Carbon Neutral Cornwall Hive

B COVID 19 Financial support from Cornwall Council

C Email from Ugalde & Son concerning burial fees

#### 102/2020 Planning Matters

A To agree the parish council's response to Cornwall Council consultations on new planning applications. None received.

B Planning application received after agenda published. None received.

C Planning applications approved by Cornwall Council.

D Planning applications refused by Cornwall Council. None refused.

#### 103/2020 Finance

The Parish Council will consider the authorisation of payment of the following accounts.

A Direct Bank Payment & Receipts.

**VOTE** to accept and who will authorise

Bank Payments Schedule		01/07/2020		
Date	Payee	Description	Pay	£
07/08/2020	Fiona Herring	Cemetery refund	OLB	£ 1,780.00
07/08/2020	Fiona Herring	Cemetery refund	OLB	£ 1,780.00
10/08/2020	Carol Beaver	Donation	OLB	£ 50.00
12/08/2020	Plusnet	Broadband	DD	£ 31.20
21/08/2020	HMRC	PAYE	OLB	£ 61.80
21/08/2020	John Hesketh	Salary	OLB	£ 247.86
11/09/2020	John Hesketh	Expenses	OLB	£ 51.44
28/09/2020	HMRC	PAYE	OLB	£ 61.80
28/09/2020	John Hesketh	Salary	OLB	£ 247.86
				£ 4,311.96

B Bank Reconciliation.

*This report may be viewed on the council's website*

C Liskeard and Looe Highways Scheme Expression of Interest Year 4

Councillors will be asked to approve expressions of interest for extra road maintenance works.

*This report may be viewed on the council's website*

#### 104/2020 Councillors' Reports

Topical items that may be raised by councillors not requiring formal decision.

A Community Emergency Plan

Cllr Shovelton will update councillors on the CEP and its review.

B Maintenance Report

Cllr Jane Page

#### 105/2020 Chair's Agenda Items

A Lawn Cemetery

Update on progress of memorial wall. Changes to regulations.

B Community Governance Review

Update on progress to amend adjacent boundary with Trewidland.

C Delegated Powers

Chair will report on proposals to maintain business continuity. Councillors will be asked to approve delegated authority to the Chair, Vice Chair and Clerk to make decisions for a fixed period on finance and planning where public meetings cannot be held.

D Longlands Working Group

The lease on Longlands recreation ground expires in 2021, and the Chair will ask for volunteers to manage the restoration of the ground to its original state.

E Climate Change Development Plan Document

Cornwall Council is currently consulting on this draft planning policy. Councillors will be asked to agree a response before the deadline of 25 September.

*This report may be viewed on the council's website*

**106/2020 Clerk's Admin**

A Website Accessibility Regulations

The Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018 aim to ensure websites are accessible to people with various disabilities. Clerk will give an update on progress towards compliance.

B Annual audit

Exemption confirmed by external auditors.

**107/2020 Date of next meeting**

13 October 2020 at St Keyne Village Hall to be confirmed.

**108/2020 End of meeting**