

Minutes | 13 October 2020

Date: Tuesday 13 October 2020
Time: 7.30pm
Location: Virtual public meeting – audio only
Present: Cllrs Sally Lewis (Chair), Min Sabulis, Fran Lewis, Kevin Shovelton, Richard Dorling, Jane Page.

Also in Attendance: John Hesketh (Parish Clerk).
Members of the public: None
The public meeting started at 19.30 and finished at 20.30

109/2020 Chair's Welcome & Housekeeping

110/2020 Public Participation & Cornwall Council report.

Cornwall Councillor Phil Seeva reported that: full council meetings unlikely to resume until the end of the year; decision making being undertaken by cabinet and executives, although smaller committees continue to meet remotely; has spoken with local police in relation to a resident's complaint about anti-social behaviour (mail, parcels being wrongly delivered to their property).

111/2020 Apologies

Received from Cllr Boney.

112/2020 Declarations of interest

No declarations of interest made or dispensations requested.

113/2020 Minutes of the virtual public meeting

It was **Resolved** to approve the minutes of the meeting held on 8 September 2020. Proposed Cllr Dorling. Seconded Cllr Page. All agreed.

114/2020 Matters arising from the minutes

E Climate Change Development Plan Document
Cllr Dorling has made a report.

115/2020 Correspondence

A Email from Menheniot Parish Council inviting council to be part of its Climate Change Action Group. Councillors discussed the scope for the parish council to participate and agreed that the invitation should be extended to the wider community.

Action. Clerk to post notices on the website and local Facebook page.

B Email from Merlin MS Centre

Requesting a donation. It was **Resolved** to make a donation of £75. Proposed Cllr Sally Lewis. Seconded Cllr Page. All agreed.

Action. Clerk to arrange payment and include other donations on the November agenda.

116/2020 Planning Matters

A To agree the parish council's response to Cornwall Council consultations on new planning applications. Noted that none received.

B Planning application received after agenda published. None received.

C Planning applications approved by Cornwall Council.

D Planning applications refused by Cornwall Council. None refused.

117/2020 Finance

A Direct Bank Payment & Receipts.

It was **Resolved** to agree authorisation of payment of the following accounts. Proposed Cllr Subulis. Seconded Cllr Shovelton. All agreed. Cllr Page will give online authorisation.

Date	Payee	Description	Pay	£
07/09/2020	Sally Lewis	Memorial Wall	OLB	£ 234.85
14/09/2020	Plusnet	Broadband	OLB	£ 31.20
16/10/2020	Longlands	Rental	OLB	£ 500.00
16/10/2020	Abbey Nameplates	Memorial nameplate	OLB	£ 30.00
16/10/2020	John Hesketh	Expenses	OLB	£ 252.79
26/10/2020	HMRC	PAYE	OLB	£ 61.80
26/10/2020	John Hesketh	Salary	OLB	£ 247.86
				£ 1,358.50

Bank Receipts Schedule

Date	Payer	Description	£
14/09/2020	Cornwall Council	Emergency Plan	£ 100.00
16/09/2020	Cornwall Council	Precept & CTS	£ 6,218.42
21/09/2020	David Brown	Cemetery fee	£ 300.00
30/09/2020	Cornwall Council	Interest	£ 24.94
All bank receipts this period			£ 6,643.36

B Bank Reconciliation.

At the close of business on 30 September 2020, the council held £52,856.79 in its accounts

C Outturn Q2 2020/21 (Jul-Sep)

Councillors noted the contents of the report.

118/2020 Councillors' Reports

A Community Emergency Plan

Cllr Shovelton reported that all prescriptions in the parish were now being delivered by the issuing surgery; no updated newsletter was planned; the working group of parish councillors who had responded to the immediate Covid-19 emergency remained prepared to resume operations if needed. The first payment of a grant of £100 from Cornwall Council to support the Plan has been received and is available for use.

B Maintenance Report

Cllr Jane Page reported that the fence alongside the river in Jubilee Park had been damaged, and would need repair. Longlands restoration is discussed under Item 119C below.

Action. Clerk to contact Mr Graham Crabb to arrange fence repair.

119/2020 Chair's Agenda Items

A Lawn Cemetery

The memorial wall has been completed; a sample plaque has been purchased and will be installed shortly; new benches will be assembled and installed shortly.

Action. Clerk to distribute press notice and send plaque applications forms to Cllrs Sally and Fran Lewis.

B Community Governance Review

The Electoral Review Panel has met recently and approved the officer recommendations that the settlement of Trewidland moves into St Keyne, the parish will be warded and the number of

councillors increased to 9 (4 in Trewidland, 5 in St Keyne). This will be voted on by Cornwall Councillors at an Extraordinary Meeting scheduled for 3 November.

Action. Cllrs Sally Lewis and Shovelton will meet to prepare a draft plan to integrate the new settlement into St Keyne.

C Longlands Working Group

Chair presented a draft plan to restore the ground to its original state. Cllr Shovelton asked that the council consults with residents prior to any equipment being moved into Jubilee Park, and that councillors consider how they may dispose of what remains.

Action. All councillors please write to the Clerk with proposals for disposal of Longlands equipment before 23 October 2020. Clerk to contact building contractors to obtain quotes for Longlands restoration. Cllr Page to obtain quotes for removing concrete blocking.

120/2020 Clerk's Report

A Website Accessibility Regulations

Clerk reported that the council's website was compliant with the new regulations in advance of the target date of 23 September. This means that: colour contrast has been corrected; images are now static; accessibility statement has been published on the site; all documents published since September 2020 are compliant with new regulations.

B 2021/22 Budget & Precept

Clerk explained that he had examined the future costs most likely to be transferred across from Dobwalls & Trewidland Parish Council because of the anticipated boundary change. Currently, this may add less than £1,000 to the council's budget which will be balanced by a reduction in maintenance costs for Longlands of almost £2,000.

Action. Councillors are asked to consider projects requiring finance for the next civic year and report back to the Clerk before 26 October.

121/2020 Date of next meeting

10 November 2020 Virtual public meeting.

122/2020 End of meeting 20.30