

Minutes | 10 November 2020

Date: Tuesday 10 November 2020
Time: 7.30pm
Location: Virtual public meeting – audio only
Present: Cllrs Sally Lewis (Chair), Min Sabulis, Fran Lewis, Kevin Shovelton, Richard Dorling, Jane Page, Charles Boney.

Also in Attendance: John Hesketh (Parish Clerk).
Members of the public: None
The public meeting started at 19.30 and finished at 20.30

123/2020 Public Participation & Cornwall Council report.

Cornwall Councillor Phil Seeva reported that full meetings are now being held remotely, the latest of which was an Extraordinary Meeting on 3 November where the recommendations of the Electoral Review Panel were supported and a resolution to move the parish boundary to include the village of Trewidland into St Keyne, rename the parish (as St Keyne & Trewidland Parish Council), increase the number of councillors from 7 to 9 and to ward the new parish was passed. He congratulated the Chair for managing the review process.

124/2020 Apologies

No apologies received.

125/2020 Declarations of interest

No declarations of interest made or dispensations requested.

126/2020 Minutes of the virtual public meeting

It was **Resolved** to approve the minutes of the meeting held on 13 October 2020. Proposed Cllr Dorling. Seconded Cllr Fran Lewis. All agreed.

127/2020 Matters arising from the minutes

118B Fence repair at Jubilee Park. Cllr Sally Lewis has reported the matter to Graham Crabb who will carry out the repair.

128/2020 Correspondence

A Councillors noted the card they had received from Lord Lieutenant of Cornwall, Edward Bolitho thanking the parish council for its response during the current pandemic and accepted it on behalf of the council and local volunteers.

129/2020 Planning Matters

- A To agree the parish council's response to Cornwall Council consultations on new planning applications. None received.
- B Planning application received after agenda published. None received.
- C Planning applications approved by Cornwall Council.
- D Planning applications refused by Cornwall Council. None refused.

130/2020 Finance

The Parish Council will consider the authorisation of payment of the following accounts.

A Direct Bank Payment & Receipts.

It was **Resolved** to agree authorisation of payment of the following accounts. Proposed Cllr Sabulis. Seconded Cllr Page. All agreed. Cllr Page will give online authorisation.

Date	Payee	Description	Pay	£
13/11/2020	Graham Crabb	Ground maintenance	OLB	£ 3,520.00
27/11/2020	HMRC	PAYE	OLB	£ 82.60
27/11/2020	John Hesketh	Salary	OLB	£ 330.80
				£ 3,933.40

Date	Payer	Description		£
30/09/2020	Cornwall Council	Interest		£ 25.02
All bank receipts this period				£ 25.02

B Bank Reconciliation.

At the close of business on 31 October 2020, the council held £51,683.16 in its accounts

C To approve the budget for 2021/2022

It was **Resolved** to appoint Came & Co as insurance brokers for a three year period. Proposed Cllr Page. Seconded Cllr Dorling. All agreed. It was **Resolved** to accept the budget of £12,678 for the next financial year. Proposed Cllr Dorling. Seconded Cllr Boney. All agreed.

D To approve the precept for 2021/2022

It was **Resolved** to set a precept of £11,678 for the next financial year. Proposed Cllr Dorling. Seconded Cllr Page. All agreed.

Action Clerk to inform Cornwall Council

E Covid-19 Donations

Councillors reviewed their previous donations and **Resolved** to make these awards: Cornwall Hospice £75, Liskeard Foodbank £500, Carol Beaver £100 (face masks). Proposed Cllr Sally Lewis. Seconded Cllr Sabulis. All agreed. It was also agreed that the annual payment of £1000 to the Village Hall Committee should be set up, subject to receipt of their latest annual accounts.

Action Clerk to inform recipients and set up payments.

131/2020 Councillors' Reports

A Community Emergency Plan

Cllr Fran Lewis reported that a further newsletter was planned for distribution to residents with updated information on prescription ordering and collection (surgeries now make their own arrangements directly with patients); advice & support (new telephone numbers included). Cllr Lewis thanked residents for their support in volunteering during this difficult time. The newsletter should be printed and distributed week commencing 16 November.

B Maintenance Report

Cllr Jane Page reported that all open spaces were being maintained. She had obtained an approximate cost of £750 for the removal of concrete blocks and equipment from Longlands, and making good the area. Also that the village will have a Christmas Tree by 1 December, on the triangle of land between the road to Liskeard and the one to Penhale. Asks that if residents would like to help to decorate it, please contact her.

Action Clerk to follow up with formal quotations from potential contractors and add to January 2021 agenda.

132/2020 Chair's Agenda Items

A Lawn Cemetery

The wall is completed with plants and shrubs installed, benches assembled and three orders for memorial plaques received. Local funeral directors have been informed of the new facility, and the

website updated. The Chair thanked Cllr Shovelton for his work in assembling and locating the new benches and slate plaques on reserved plots.

B Community Governance Review

Chair has met with councillors from Trewidland to agree on a plan to further engagement with the village. A newsletter for all residents will be published in January, timed to avoid duplication with the Dobwalls Parish Council neighbourhood plan consultation. Councillors from the current ward of Trewidland will attend the April 2021 meeting of this parish council prior to the May 2021 election.

C Longlands Working Group

Several organisations have expressed interest in taking equipment from the recreation area after the land has been restored. Clerk has responded to their requests, and will draw up a specification for remedial work for presentation at the January 2021 meeting.

Action Clerk to agree specification with Cllrs Sally Lewis and Shovelton for circulation to interested parties.

133/2020 Clerk's Report

A Calendar of public meetings 2021

It was **Resolved** to retain the public meeting on the second Tuesday of each month. Proposed Cllr Sally Lewis. Seconded Cllr Boney. All agreed.

Action Clerk to liaise with Trewidland Village Hall on availability. Add location options to January 2021 agenda.

B Review of parish council governance policies

It was **Resolved** to accept the updated and revised policies for: Complaints; Disciplinary; Grievance and to add membership of a Scrutiny Committee to the Annual Parish Council agenda (May 2021). Proposed Cllr Fran Lewis. Seconded Cllr Shovelton. All agreed.

Action. Clerk to publish new policies on the website

134/2020 Date of next meeting

12 January 2021. Virtual public meeting.

135/2020 End of meeting

20.30