

Agenda | 12 January 2021

Date: Tuesday 12 January 2021
Time: 7.30pm
Location: Virtual public meeting

To Parish Councillors

Cllr Sally Lewis Chair

Cllrs Charles Boney, Jane Page, Min Sabulis, Kevin Shovelton, Richard Dorling, Frances Lewis.

Members of the Parish Council are summoned to attend the parish council meeting to consider the items of business.

The business to be transacted is shown on the Agenda below. Please note that the general public are invited to attend this and any meeting of The Parish Council. Members of the public will be permitted to speak for a period of 3 minutes.

This meeting is advertised as a public meeting but will be take the form of an audio conference only and as such could be recorded by broadcasters, the media and members of the public.

If you would like this document or any reports in another format please contact the Clerk's Office.

If residents would like to participate in the meeting, please contact the Clerk's Office beforehand so that you can be issued with the appropriate access codes. If you prefer to make your comments in writing, please email the Clerk and they will be passed onto councillors before any decisions are made.



John Hesketh
Clerk to the Council 7/1/2021

01/2021 Chair's Welcome & Housekeeping

02/2021 Public Participation & Cornwall Council report.

Emails or other messages received by the clerk and councillors

03/2021 Apologies

To receive apologies for non-attendance submitted by Parish Councillors.

04/2021 Declarations of interest

Parish Councillors will be asked to make any declarations of interest or request dispensations in respect of items on this agenda.

05/2021 Minutes of the virtual public meeting

Confirming minutes from 10 November 2020. **Vote** and 15 December 2020. **Vote**

06/2021 Matters arising from the minutes

The Parish Council will consider any matters arising from the minutes of the previous public meeting.

118B Fence repair at Jubilee Park (JP)

07/2021 Correspondence

- A Letter from resident concerning change of name to the road in their locality.
- B Census 2021: appeal for help to identify hard to hear residents.
- C True Butterflies Foundation request for donation
- D Carol Beaver thank you
- E Cornwall Hospice thank you
- F Liskeard & Looe Foodbank thank you

08/2021 Planning Matters

- A To agree the parish council's response to Cornwall Council consultations on new planning applications. None received.
- B Planning application received after agenda published. None received.
- C Planning applications approved by Cornwall Council.
- D Planning applications refused by Cornwall Council. None refused.

09/2021 Finance

The Parish Council will consider the authorisation of payment of the following accounts.

- A Direct Bank Payment & Receipts.

Vote to accept and who will authorise

Date	Payee	Description	Pay	£
15/01/2021	Sally Lewis	Memorial plates fixing	OLB	£ 15.00
25/01/2021	HMRC	PAYE	OLB	£ 64.80
25/01/2021	John Hesketh	Salary	OLB	£ 259.68
				£ 339.48

- B Bank Reconciliation.

This report may be viewed on the council's website

10/2021 Councillors' Reports

Topical items that may be raised by councillors not requiring formal decision.

- A Community Emergency Plan

Cllr Shovelton will update councillors on actions taken during the continuing Covid-19 pandemic.

- B Maintenance Report

Cllr Jane Page

11/2021 Chair's Agenda Items

- A Community Governance Review

Update on plan to manage the boundary change with Trewidland.

- B Longlands Working Group

Update on plan for deconstruction and disposal. Councillors will be asked to agree a contractor to carry out deconstruction.

- C Removal of asbestos from former village hall

- D Feedback on previous Zoom meeting

12/2021 Clerk's Report

- A Review of parish council governance policies

Councillors will be asked to review and update to these policies: Financial Risk Assessment; Freedom of Information Request; Training Policy.

This report may be viewed on the council's website

B Civic Calendar 2021

Councillors will be asked to agree the location of public meetings between St Keyne and Trewidland.

This report may be viewed on the council's website

13/2021 Date of next meeting

9 February 2021. Virtual public meeting.

14/2021 End of meeting