

April 2021

Councillor Survey

This short survey is designed to collect some essential information about you. Even though the poll has not yet taken place and a confirmed result declared, it's important that I am able to contact you quickly after May 10 to plan ahead for your induction and first meeting.

All this information is collected in line with the council's General Privacy Notice. You can find a link to it on the front page of the council's website. (please use the current St Keyne PC website and email address until May 10)

Important dates

There are two important dates I need you to bookmark now:

Tuesday 11 May at 7pm is the day for your induction. This session will last about 30 minutes and will prepare you for your first council meeting. I will send you links to the documents later in the month together with an invitation to the meeting.

Tuesday 18 May 7.30pm is the day of your first council meeting. The agenda for this meeting will be emailed to you on Thursday 13 May, together with any reports.

If you are unable to attend either of these meetings, please contact so that we can agree alternative arrangements. *If you fail to attend the council meeting on 18 May without prior notice, you will automatically lose your seat.*

1 *Who are you and how do we contact you? Please print your answers.*

Your first name and family name
Postal address with postcode
Landline telephone
Mobile telephone
Email (we will allocate you a new council email address later)

2 *The parish council uses email and social media for keeping in touch with its members and residents. Please tell us which of these you have access to. (Tick as many as apply)*

Desktop PC	Microphone
Laptop	Headset/earpiece
Tablet	Facebook
Smartphone	Twitter
Webcam	NextDoor
Video conferencing (like Zoom or Teams)	WhatsApp

3 The council uses certain applications for sharing information. Rate yourself as to how competent you are using them (or similar applications). Please be honest – we can arrange training for anything you are not confident about.

Item	Great!	I can manage	Not so good	Need help
Word				
Setting up Email				
Sending/receiving emails				
Using your browser				
Using Google				
Navigating websites				

4 How do you prefer to learn new things? Please select your top 3 choices.
Closed session at the end of a council meeting

Training that is separate from a council meeting	One-to-one training
Online training	Prefer to work things through on my own
Attending training organised by Cornwall Council	

5 **These questions are voluntary**, but they will help the council monitor how diverse its councillors are and ensure that its working methods support everyone. Your answers will remain confidential and never be made public.

Date of birth (DD/MM/YEAR/prefer not to say)
Sex (M/F/prefer not to say)
Do you consider yourself to have a disability (Y/N/prefer not to say)
If yes, can you describe it (or you may prefer not to say)
Did you have special reasons to self isolate during the recent lockdown (Y/N/prefer not to say)

When you've completed this, either email the entire document (or take a photograph of it) back to me or use my postal address.

Kind regards



John Hesketh
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