

Minutes | 18 May 2021

Time: 7.30pm
Location: St Keyne Parish Hall
Present: Cllrs Sally Lewis (Chair), Frances Lewis; Lindsey Ellis, Sarah Whiting, Peter Higgs, Angela Woodman.

Also in Attendance: John Hesketh (Parish Clerk), Cornwall Cllrs Jane Pascoe and Armand Toms.

The public meeting started at 19.30 and finished at 20.20

Prior to the start of the meeting, Clerk collected all Declarations of Acceptance of Office from councillors present and noted receipt of same from Cllr Kevin Shovelton.

57/2021 Chair's Welcome & Housekeeping

The Chair welcomed all councillors to the annual meeting of the new St Keyne & Trewidland Parish Council. She explained that the meeting was taking place under current Covid-19 regulations which included a record of attendees that is available to NHS Track & Trace if needed.

58/2019 Elections

The Chair invited parish councillors to propose a new Chair for the forthcoming civic year. There being no proposals, Cllr Lewis proposed herself. It was **Resolved** to elect Cllr Sally Lewis as Chair. Seconded Cllr Higgs. All agreed.

59/2021 Public Participation

Cllrs Pascoe and Toms both introduced themselves and explained that they were delighted to have been elected to represent their respective wards in the new parish. They will be attending future council meetings and commit themselves to supporting the council and representing their best interests in Truro.

Clerk reported that he had that evening received an email from Richard Dorling giving apologies for not attending the meeting due to a clash with another meeting. Clerk explained that he had not received a copy of Mr Dorling's Declaration of Acceptance of Office, and that in accordance with the 1972 Local Government Act s83, he has vacated his office. The options open to councillors are that: they confirm the vacancy and move to co-option (see Item 66 below) or that they extend the time frame for the delivery of the Declaration to the next public meeting. It was **Resolved** to confirm the vacancy. Proposed Cllr Higgs. Seconded Cllr Fran Lewis seconded. All agreed.

Action: Clerk to inform Richard Dorling, Cornwall Council Democratic Services.

60/2021 Apologies

Received from Cllr Shovelton.

61/2021 Declarations of interest

None declared and no dispensations requested.

62/2021 Minutes of the virtual public meeting

It was **Resolved** to approve the minutes of the meeting held on 13 April 2021. Proposed Cllr Fran Lewis. Seconded Cllr Sally Lewis. All agreed.

63/2021 Governance & Annual Audit

It was Resolved to approve an exemption from the limited assurance review. Proposed Cllr Sally Lewis. Seconded Cllr Woodman. All agreed.

Section 1 The Annual Governance Statement

It was RESOLVED to accept the Annual Governance Statement as presented to the meeting. Proposed Cllr Whiting. Seconded Cllr Ellis. All agreed.

Section 2 The Accounting Statement

It was RESOLVED to accept the Accounting Statement. Proposed Cllr Sally Lewis. Seconded Cllr Whiting. All agreed.

Action: Clerk to inform PKF Littlejohn and publish audit notice.

64/2021 The General Power of Competence

Clark explained that the new Parish Council satisfied the two conditions required to declare the General Power of Competence. It was **Resolved** to adopt the General Power of Competence. Proposed Cllr Higgs. Seconded Cllr Fran Lewis. All agreed.

65/2021 Finance

A Bank Reconciliation.

At the close of business on 30 April 2021, the parish council held £51,730.65 in its accounts.

B Transfer of funds from Dobwalls & Trewidland Parish Council

Councillors noted the proposed transfer of £2294.22 of residual funding for Trewidland Village Hall that will be paid over to them by Dobwalls Parish Council and agreed that the money would be used solely for the benefit of the village Hall. Cllr Ellis declared an interest because the original funding was sourced from her property under a S106 agreement.

Action. Clerk to write letter of thanks to the chair of Dobwalls Parish Council.

66/2021 Clerk's Report

A Clerk confirmed election results for the new Parish Council as: Sally Lewis; Frances Lewis; Lindsey Ellis, Sarah Whiting, Peter Higgs, Angela Woodman; Kevin Shovelton. Cornwall Councillors elected are Jane Pascoe (Liskeard South & Dobwalls division, St Keyne ward) and Armand Toms (Looe East & Deviock, Trewidland ward)

B It was resolved to declare two casual vacancies outstanding in the new parish. One vacancy in the ward of St Keyne and one vacancy in the ward of Trewidland. Proposed Cllr Sally Lewis. Seconded Cllr Peter Higgs. All agreed.

Action. Clerk to inform Cornwall Council and advertise the vacant posts.

67/2021 Date of next meeting

It was, it was **Resolved** to cancel the public meeting scheduled for 8 June 2021 and move the next public meeting to 13 July in Trewidland Village Hall. Proposed Cllr Higgs. Seconded Cllr Sally Lewis. All agreed.

Action: Clerk to amend civic calendar and circulate details of the new date.

68/2021 End of meeting 20.20