

## Calendar of meetings 2021

The parish council meets in public in St Keyne Village Hall or Trewidland Village Hall on the second Wednesday of each month, except for August and December. Member of the public are welcome at Parish Council meetings, and can speak, if they wish, during Public Participation. And if you are unable to attend but wish to comment on the agenda, email the Clerk in advance and your comments will be included in the appropriate part of the discussion. The shaded box indicates a meeting at Trewidland; the clear boxes are for meetings held in St Keyne.

Jan 12 2021 Tue	Feb 9 2021 Tue	Mar 9 2021 Tue	Apr 13 2021 Tue
May 18 2021 Tue	Jun 8 2021 Tue	Jul 13 2021 Tue	Aug no meeting
Sep 8 2021 Wed	Oct 13 2021 Wed	Nov 10 2021 Wed	Dec no meeting
Annual Parish Meeting to be agreed			

### How do I know what is going to be discussed?

We publish the agenda of our public meetings at least three working days beforehand so you can see what we are discussing. You can read any documents that will be discussed at the meeting by visiting the website. Search online for 'St Keyne Parish Council' and follow the links to Parish Council Documents.

Residents are always welcome to attend public meetings as observers or to take part. There's no need to give notice, but if you are attending and want to comment on any of the items on the agenda or raise an issue with the councillors, time is set aside at the start of every meeting for you to speak.

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### How do I know what has happened during a meeting?

We publish minutes of all our public meetings within two weeks of the meeting itself. You can always find a copy on display on the parish noticeboard. Copies of the full minutes from each meeting are available on the website or from Parish Clerk.

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### Impact of Covid-19

Government regulations in force at the time of publication may restrict the format of public meetings. Please check the latest agenda for details of how and where meetings will be held. There will always be an opportunity for residents to participate in public meetings.

August 2021