

Minutes 10 November 2021

Date: Wednesday 10 November 2021
Time: 7.15pm
Location: St Keyne Village Hall PL14 4RF

Present: Cllr Sally Lewis Chair; Cllrs Kevin Shovelton Vice Chair, Sarah Whiting, Peter Higgs, Angela Woodman, Jonathan Ellis, Alex Blackwell, Mark Featherston. There were no members of the public present.

The meeting started at 7.15pm in closed session, opened in public at 7.30pm and closed at 8.45pm.

110/2021 Chair's Welcome & Housekeeping

The Chair welcomed all councillors to the meeting in St Keyne village hall and explained the process of co-opting new councillors.

111/2021 Co-option of new councillors

Public Bodies (Admission to Meetings) Act 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following item of business. The meeting will resume in public when this item is resolved.

Councillors interviewed Mark Featherston for the remaining vacancy on the parish council in St Keyne ward. It was **Resolved** to co-opt Mr Featherston as parish councillor to serve until May 2025. Proposed Cllr Lewis. Seconded Cllr Shovelton. All agreed. The Chair welcomed Cllr Featherston to the parish council and wished him well in his new role. Mr Featherston signed his Declaration of Acceptance of Office and joined the meeting at 7.30pm

Action: Clerk to obtain contact details and arrange induction.

The public meeting resumed at 7.30pm

112/2021 Public Participation

Cornwall Councillor Armand Toms reported that the council's current priorities are: the budget overspend for this financial year; the housing shortage across the county; the '20s Plenty' (speed reduction campaign) is progressing and that requests to be part of the trial are shortly being considered.

113/2021 Apologies

Cllr Lindsey Ellis, Cornwall Councillor Jane Pascoe.

114/2021 Declarations of interest

Cllr Blackwell declared an interest in item 117 (planning application PA21/09952). No other declarations of interest made or dispensations requested.

115/2021 Minutes of meeting

It was **Resolved** to approve the minutes of the meeting held on 13 October 2021. Proposed Cllr Higgs. Seconded Cllr Whiting. All agreed.

116/2021 Matters arising

77E Asbestos removal from former village hall.

Chair reported that the St Keyne village hall committee had completed the authority to proceed, and Ask Asbestos Services South West Ltd will liaise with the committee to agree a date for the survey.

92 New signatories for council bank account.

Clerk reported via email that Cllrs Shovelton and Whiting applications were in process.

Cllr Blackwell left the meeting room at 20.15

117/2021 Planning

Application PA21/09952

Proposal Application for Permission in Principle for Construction of one dwelling

Location Churchtown Barn St Keyne Liskeard Cornwall

It was **Resolved** to support this application. Proposed Cllr Higgs. Seconded Cllr Woodman. All agreed. In making their decision, councillors took account of the location of the proposal, the type of land that would be used and the scale of the development.

Cllr Blackwell returned to the meeting room at 20.25

118/2021 Finance

It was **Resolved** to approve the schedule and agree payment. Proposed Cllr Higgs. Seconded Cllr Whiting. All agreed. Cllr Lewis will authorise online payments.

A Direct Bank Payment & Receipts.

| Date | Payee | Description | Pay | £ |
|------------|--------------|--------------------|-----|------------|
| 26/11/2021 | HMRC | PAYE | OLB | £ 64.80 |
| 26/11/2021 | John Hesketh | Salary | OLB | £ 259.68 |
| 15/10/2021 | Graham Crabb | Ground maintenance | OLB | £ 1,990.00 |
| Total | | | | £ 2,314.48 |

B Bank Reconciliation.

At the close of business on 31 October 2021, the parish council held £54,275.70 in its accounts.

C Q2 Outturn (July-September)

Councillors received and noted the report.

D To approve the budget for 2022/2023

It was **Resolved** to accept the budget as detailed in the briefing note. Proposed Cllr Whiting.

Seconded Cllr Jonathan Ellis. All agreed

E To approve the precept for 2022/2023

It was **Resolved** to approve a precept of £12,618 for the financial year 2022/23. Proposed Cllr Lewis. Seconded Cllr Higgs. All agreed.

Action: Clerk to inform Cornwall Council and calculate and publish the Band D equivalent charge.

F To agree renewal of insurance cover for 2022/23

It was **Resolved** to approve renewal of the insurance cover. Proposed Cllr Woodman. Seconded Cllr Higgs. All agreed.

Action: Clerk to inform Hiscox and raise payment for approval.

119/2021 Chair's Report

A Update on Trewidland Walkabout 31 July 2021

Councillors agreed to write to landowners whose hedges and trees overhang roads and ask them to cut them back to ensure safe use of the highway. Cllrs Woodman, Lewis, Featherston, Jonathan Ellis and Shovelton volunteered to cut back the overhanging vegetation adjacent to the former post office in Trewidland.

B Civic calendar 2022

Councillors agreed to approve the dates and location of council public meetings in 2022.

Action: Clerk to publish and circulate the new civic calendar.

C Parish priorities: forward plan for 2022

Update and agreed that 'Improve access to selected local footpaths' would be added (lead Cllr Shovelton) and 'Centralised waste collection' be deleted.

D Defibrillator training

Councillors will be asked to confirm their attendance at a date to be agreed for annual training.

120/2021 Councillors' Reports

A Cllr Kevin Shovelton

Both village hall committees have agreed to allow their premises to be used as local shelters in the event of a declaration of an emergency.

Action: Clerk to publish and circulate the new plan.

B Cllr Alex Blackwell

Reported that: two fence palings are required and a short section of chicken wire to the boundary fence in Jubilee Park.

Action: Clerk to contact local maintenance and arrange for repairs.

121/2021 Date of next meeting

A 12 January 2022, 7.30pm

122/2021 End of meeting 20.45