

## Minutes 9 November 2022

Time: 7.30pm  
Location: St Keyne Village Hall PL14 4RF

Present: Cllr Kevin Shovelton (Chair); Cllrs Peter Higgs, Mark Featherston, Angela Woodman; Jonathan Ellis; Lindsey Ellis; Sally Lewis

There was 1 member of the public present.

Also, present Cornwall Cllrs Jane Pascoe and Armand Toms, Parish Clerk John Hesketh.

### 105/2022 Chair's Welcome & Housekeeping

The Chair welcomed everyone to the meeting and thanked the 12 people who had attended the recent defibrillator training at Trewidland village hall. Training will be running again in St Keyne in April 2023.

### 106/2022 Public Participation

Cornwall Councillor Armand Toms reported that: Cabinet had met yesterday to propose that for 2023/24, council tax would increase by 2.99% (inclusive of a 1% Adult Social Care precept), and that the Foundation Living Wage increases (to £10.90 per hour) for Council staff and where FLW is paid as part of their contractual arrangements with suppliers and providers. Reports continuing issues with health services across the county which may exacerbate as we approach the winter season.

Cornwall Councillor Jane Pascoe reported that: consultation on the restructuring of Community Network Areas will take place via Teams meeting on Monday 14 November at 6pm. Current proposal is for the Liskeard-Looe area to merge with Cornwall Gateway, increasing the number of parishes in that group from 18 to 29. Her concerns are that there will be an appropriate increase in funding and resources to meet the scope of work.

Mhairi Mackie attended to present an update on the Dobwalls & Trewidland Neighbourhood Development Plan. The organising group has now submitted its proposals to Cornwall Council under Regulation 15 to allow it to carry out Legal Compliance and Comprehensive Impact checks. All documents available online. Search for 'Dobwalls Neighbourhood Plan'.

### 107/2022 Apologies

Apologies received from Cllr Sarah Whiting. None received from Cllr Blackwell.

### 108/2022 Declarations of interest and requests for dispensations

No declarations made, or dispensations requested.

### 109/2022 Minutes of meeting

It was **Resolved** to approve the minutes of the meeting held on 12 October 2022. Proposed Cllr Higgs. Seconded Cllr Featherston. All agreed.

### 110/2022 Matters arising

A Clean up at Trewidland

Chair reported that we are unable to progress with the regular planned maintenance of the area adjacent to the former post office at the moment.

**Action:** Clerk to readvertise for casual handyperson to carry out occasional maintenance works.

B Removal of asbestos from former St Keyne village hall  
Cllr Higgs reported that removal of the asbestos cannot proceed until the overgrowth of shrubs and bushes has been removed to enable access by the contractor. Cllr Higgs is liaising with the landowner to clear the area.

C Proposed meeting with Cornwall Council Highways Manager.  
Clerk has contacted Highways and expects to be able to organise a meeting with interested parishes later this month.

**Action:** Clerk to follow up invitation with Cornwall Highways team.

### 111/2022 Planning

A Application received:

**Ref: PA22/09029 For information only**

Proposal: Prior Notification for the proposed formation of agricultural private way.

Location: Fursdon Farm Horningtops Liskeard Cornwall PL14 3PZ

B Planning decisions made by Cornwall Council.

**PA22/06621 APPROVED**

Applicant:- Ms S Brownlow

Location:- Lower Locrenton St Keyne Liskeard Cornwall PL14 4RN

Proposal Proposed extension of existing winery, improvements to car park and access and creation of a single self-contained ancillary living and/or holiday accommodation unit

**Ref: PA22/01481/Pre App - advice given**

Proposal: Pre-application advice for proposed small-scale residential redevelopment (one, detached, single storey dwellinghouse) using previously developed land.

Location: Land East Of Lower Town Barn Trewidland Cornwall PL14 4ST

### 112/2022 Finance

It was **Resolved** to approve the schedule and agree payment. Proposed Cllr Higgs. Seconded Cllr Lewis. All agreed. Cllr Shovelton will authorise online payments.

A Direct Bank Payments

Date	Payee	Description	Pay	£
14/11/2022	Graham Crabb	Grounds maintenance		£ 1,990.00
14/11/2022	Mike Kenshole	Defibb installation		£ 238.85
14/11/2022	Lewis Howes	Memorial plaque		£ 36.00
25/11/2022	John Hesketh	Salary		£ 269.50
25/11/2022	HMRC	PAYE		£ 67.20
Total				£ 2,601.55

B Bank Reconciliation.

At the close of business on 31 October 2022, the parish council held £55,911.61 in its accounts.

C To agree renewal of insurance cover for 2022/23

It was **Resolved** to renew the current insurance policy with Gallagher for a three-year period with an annual premium of £951.70. Proposed Cllr Woodman. Seconded Cllr Lewis. All agreed.

D To approve the budget for 2023/2024

It was **Resolved** to accept the budget as detailed in the briefing note. Proposed Cllr Lewis. Seconded Cllr Lindsey Ellis. All agreed

E To approve the precept for 2023/2024

It was **Resolved** to approve a precept of £12,618 for the financial year 2023/24. Proposed Cllr Higgs. Seconded Cllr Featherston. All agreed. This precept is the same as the current year.

**Action:** Clerk to inform Cornwall Council and calculate and publish the Band D equivalent charge.

### **113/20221 Chair's Report**

A Community Emergency Plan

Chair presented an updated version of the CEP and explained that the separate function of Care Coordinator had been removed and the role included in that of the Emergency Coordinator.

**Action:** Clerk to publish the new plan and circulate copies to councillors.

B New gate for Lawn Cemetery

Chair presented proposals for the design and installation of a new entrance to the lawn cemetery. The estimated cost of a hardwood gate and the installation would be approximately £2,000. It was **Resolved** to delegate authority to the Chair to proceed with the project, and for the Clerk to consult on any overspend if the need arose. Proposed Cllr Lewis. Seconded Cllr Featherston. Majority agreed.

**Action:** Clerk to liaise with Chair to instruct supplier for the purchase and installation of the new entrance.

C Preparations to mark the Coronation of King Charles III 2023

The Chair led a discussion on proposals to celebrate the forthcoming Coronation on 6 May 2023. Councillors agreed that children and young people should form the heart of any celebration and will bring forward their suggestions to the January 2023 meeting for consideration.

**Action:** Clerk to write to the Chairs of both village halls and Trewidland Primary School to enquire about their own plans and open discussions for agreeing a parish-wide event.

### **114/2022 Councillors' Reports**

A Cllr Alex Blackwell

Maintenance and RoSPA report – postponed to January 2023.

### **115/2022 Clerk's Report**

A Councillors reviewed and accepted the proposed schedule of meetings for the forthcoming year 2023.

**Action:** Clerk to confirm bookings with St Keyne and Trewidland village halls.

### **116/2022 Date of next meeting**

A 11 January 2023 7.30pm Trewidland Village Hall - subject to agreement

### **117/2022 End of meeting 21.00**

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