

Minutes 8 February 2023

Time: 7.30pm
Location: St Keyne Village Hall PL14 4RF

Present: Cllr Kevin Shovelton Chair

Cllrs Kevin Shovelton (Chair), Lindsey Ellis, Sarah Whiting, Angela Woodman, Jonathan Ellis, Mark Featherston, Sally Lewis. There were no members of the public present. Also, present Cornwall Cllr Armand Toms, Parish Clerk John Hesketh.

15/2023 Chair's Welcome & Housekeeping

The Chair opened the meeting confirming the recent resignation of Peter Higgs. He thanked Peter for his service with the newly formed St Keyne & Trewidland Parish Council and other councils in the county, and on behalf of the councillors, recorded his appreciation for all his work at the village hall. (see Item 25A for details of the electoral process). There is now a vacancy for the post of Vice Chair of the parish council, and nominations will remain open until the role can be filled. Cllr Shovelton will sign of Peter's Certificate of Service and arrange to present it to him personally.

16/2023 Public Participation

Cllr Pascoe sent a written report, that: reminder that there is a public meeting in Liskeard on Thursday 9 February regarding proposals to elect a Mayor for Cornwall; new car parking charges are scheduled to be introduced in April following a consultation (Clerk will circulate details when available); the restructuring of Community Network Areas has been completed and the Liskeard & Looe area will merge with Cornwall Gateway with effect from May 2023; the Rail Network Partnership are asking if the parish council would like to be involved in planting out the raised beds at St Keyne Wishing Well Halt.

Action: Clerk to contact Gardening Club

Cllr Toms reported that: Tamar Bridge tolls have now increased and expressed concerns that government is now proposing that fees should increase annually in line with the Retail Price Index. Commenting on Cllr Pascoe's note about car parking charges, he explained that all revenues from car parks was ringfenced for highway maintenance across the county.

17/2023 Apologies

Received from Cllr Blackwell and Cornwall Councillor Jane Pascoe.

18/2023 Declarations of interest

No declarations of interest made, or dispensations requested.

19/2023 Minutes of meeting

It was **Resolved** to approve the minutes of the meeting held on 11 January 2023. Proposed Cllr Lewis. Seconded Cllr Woodman. All agreed.

20/2023 Matters arising

A New grit bins

Chair reported that he had undertaken a walkabout with Cllr Lewis to identify specific locations for the new bins, and agreed that a further bin be installed at Valley View. **Resolved** to purchase an additional bin. Proposed Cllr Lewis. Seconded Cllr Shovelton. All agreed.

Action: Clerk to confirm locations, order new bins from Cormac and confirm with resident at Valley View.

B Casual maintenance work in the parish

Cllr Lindsey Ellis has identified someone who may be able to undertake occasional light maintenance work in the parish. Cllr Featherston also passed details of an acquaintance in St Keyne who may be able to help.

Action: Clerk to obtain contact details and approach both people with details of works.

C Proposed meeting with Cornwall Council Highways Manager

Clerk reported that he had spoken with Sarah Sims (Cornwall Council) who is in process of arranging a meeting between Highways and the parish council.

D Replacement defibrillator for St Keyne village hall

Preparing for the Memorandum of Understanding between the supplier and parish council to be signed, after which an invoice will be raised.

Former village hall at St Keyne

Chair reported that all asbestos from the original hall has now been removed and work is underway to remove the remaining structure.

21/2023 Planning

A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised. None received.

B Any applications received by Cornwall Council by the time of the meeting. Information only. None received.

C Planning decisions made by Cornwall Council. None made.

22/2023 Finance

It was **Resolved** to approve the schedule and agree payment. Proposed Cllr Lewis. Seconded Cllr Whiting. All agreed. Cllr Whiting will authorise online payments.

A Direct Bank Payments

Date	Payee	Description	Pay	£
13/02/2023	Western Web	Domain renewal		£ 126.00
24/02/2023	John Hesketh	Salary		£ 295.66
24/02/2023	HMRC	PAYE		£ 73.80
Total				£ 495.46

B Bank Reconciliation.

At the close of business on 31 January 2023, the parish council held £45,856.62 in its accounts.

C Cornwall Local Maintenance Partnership 2023/24

Councillors **Resolved** to accept the offer of a grant of £114.48 available from Cornwall Council to fund footpath maintenance in the parish. Proposed Cllr Lindsey Ellis. Seconded Cllr Whiting. All agreed.

Action: Clerk to sign and return contract, and follow up concerns about a stile/gateway at Valley View and new footpath signage for Trewidland.

23/2023 Chair's Report

A New gate for Lawn Cemetery

Chair has received a quotation for the construction of a new oak entrance to the cemetery ranging from £2200-2500. It was **Resolved** to proceed with the purchase and installation. Proposed Cllr Lewis. Seconded Cllr Featherston. All agreed.

Action: Clerk to obtain contact details for the joiner and issue a purchase order. Chair to source installer for the gate.

B Preparations to mark the Coronation of King Charles III 2023

Councillors discussed the choice of souvenir mug that would be distributed to young people in the parish. The final decision was to source a full colour decorated mug from Prince William Pottery, personalised to the parish council at a net cost of £390. The mug would be given away to all children in the parish aged up to and including 11 years as at 31 August 2023. The gift would be available for collection at the St Keyne Village Hall Coronation Tea on Sunday 7 May 2023. A limited number of mugs would be available for purchase at the same event. Councillors **Resolved** to donate £150 to the organisers of the Coronation Tea as a contribution to their costs of publicity and catering costs. Proposed Cllr Shovelton. Seconded Cllr Jonathan Ellis. All agreed.

Action: Clerk to agree final wording on the souvenir mug and arrange purchase; invite parents to nominate eligible children and register their interest in receiving a mug; set up payment for the village hall.

C Mayor for Cornwall

Councillors discussed the Chair's proposed response to current consultation and agreed their position, that: replacing the current democratic processes for decision making by establishing an Elected Mayor further removes County-level policy making and delivery from local communities, in which a single elected mayor cannot hope to reflect the diverse communities and interests across a large, sparsely populated rural Authority. The imposition of an elected Mayor is too high a price for a small increase in funding. The Devolution Deal, over the 30 year period, would be subject to amendment by future Governments. That introducing a 2/3 majority requirement for amendments to resolutions is a regressive step compared to the current system of a simple majority for County Council Plans and Budgets. **Resolved** to return this response to Cornwall Council. Proposed Cllr Lewis. Seconded Cllr Lindsey Ellis. All agreed.

Action: Clerk to complete consultation document before 17 February 2023 deadline.

D Safeguarding

Update from Safeguarding Working Group

The group met for the first time on 1 February to review the Safeguarding presentation and toolkit and will report back at the April meeting with proposals for implementing a council policy, together with an action plan and recommendations for training and support. The Chair asked councillors to consider that 'Safeguarding involves protecting people's health, wellbeing and human rights; it should enable everyone to live free from harm, abuse and neglect.'

Action: Clerk to arrange follow up meeting in March and add to April agenda.

E Footpaths in the Looe Valley

The meeting between Morval, Duloe, Dobwalls, Looe parish councils and this council took place on 26 January 2023 where attendees agreed to coordinate a path that would join them all together. Existing rights of way would be used, and councils agreed they would ensure that access, signage and other information would enable a seamless experience across all the participating parishes. The Chair will report progress in due course.

24/2023 Councillors' Reports

A Cllr Alex Blackwell

Maintenance and RoSPA report. Held over pending Cllr Blackwell's return.

B Cllr Lindsey Ellis

The Councillor explained that she held residual monies of £703 from Trewidland Community Group that had agreed to ask this council to manage these funds in its bank account. The funding would be ringfenced in the council's accounts and Financial Regulation 1.52 applies. It was **Resolved** to accept responsibility for holding and disbursing the funds. Proposed Cllr Whiting. Seconded Cllr Woodman. All agreed.

Action: Clerk to draw up terms of reference for the funding stream in conjunction with Cllr Lindsey Ellis.

25/2023 Clerk's Report

The resignation of Peter Higgs on 27 January 2023 means that there is now a casual vacancy for a seat in St Keyne ward. Cornwall Council have issued a notice inviting residents to request an election. If fewer than ten residents have requested an election by 16 February 2023 then responsibility for filling the vacant seat will pass to the parish council. The Chair asked that councillors should promote the vacancy among their own networks and encourage potential candidates to contact the clerk.

26/2023 Date of next meeting

A 8 March 2023 7.30pm Trewidland Village Hall

27/2023 End of meeting 21.15

Published: 13/2/23