

## Minutes | 13 March 2024

Time: 7pm

Location: St Keyne Village Hall PL14 4ST

**Present:** Cllrs Kevin Shovelton (Chair), Lindsey Ellis, Sarah Whiting, Angela Woodman, Jonathan Ellis, Alex Blackwell; Mark Featherston, Roger Cook; Patricia Hopwood.

Also, present Cornwall Cllrs Jane Pascoe and Armand Toms. Parish Clerk John Hesketh. There were no members of the public present.

### 161/2023 Chair's Welcome & Housekeeping

### 162/2023 Apologies

None received.

### 163/2023 Declarations of interest

Cllr Whiting declared Item 167E (PA23/01028) which is included for information only. No declarations of interest made, or dispensations requested

### 164/2023 Public Participation

Cornwall Councillor Jane Pascoe reported that: the increase in council tax for 2024/25 will be the maximum of 4.99%; she continues to lobby for the retention of household DIY waste to be deposited at Cannon Bridge recycling centre and urges residents to complain to CC; voted against increasing the tolls charged for the Tamar crossing). Cllr Toms reported that: Looe Police Station was now open 6 days per week from 10am to 3pm; funding for road improvements to the A38 starting in 2025 is becoming available; is campaigning for ANPR to be used to pay for tolls across the Tamar Bridge in order to speed up traffic flow.

### 165/2023 Minutes of meeting

It was **Resolved to approve** the minutes of the meeting held on 14 February 2023. Proposed Cllr Cook. Seconded Cllr Whiting. All agreed.

### 166/2023 Matters Arising

A Installation of new noticeboard at the St Keyne Lawn Cemetery  
Successfully installed.

### 167/2023 Planning

A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised.

PA24/00243/PREAPP FOR INFO

Pre application advice for proposed extension and alterations

2 Valley View St Keyne Liskeard Cornwall PL14 4QJ

B Any applications received by Cornwall Council by the time of the meeting. Information only.  
None received.

C Planning decisions made by Cornwall Council  
PA23/10156 APPROVED  
Proposal Demolition of Agricultural Barn  
Location:- Lower Penhale St Keyne Liskeard Cornwall PL14 4QW

PA23/10155 APPROVED  
Proposal Change from a holiday let to a C3 residential dwelling as well as the change of use of land to residential.  
Location:- The Barn Lower Penhale St Keyne Liskeard Cornwall PL14 4QW

PA23/02503 APPROVED (from April 2023)  
Proposal Proposed new dwelling with detached garage and septic tank (amendment to approvals PA15/01192 and PA17/08897)  
Location:- Land North Of Trewidland C Primary School Trewidland St Keyne Liskeard Cornwall PL14 4SJ

PA23/09795 APPROVED  
Location:- Lean Park Farm Horningtops Liskeard Cornwall PL14 3QD  
Proposal The conversion of two stone barns into residential accommodation and repurposing of two single-storey smaller buildings into garages and outdoor amenity serving the new dwellings.

D Response to 5 Day Protocol  
Application PA23/09795  
Proposal The conversion of two stone barns into residential accommodation and repurposing of two single-storey smaller buildings into garages and outdoor amenity serving the new dwellings.  
Location Lean Park Farm Horningtops Liskeard Cornwall  
*The Clerk confirmed that Option 2 (Agree to Disagree) had been unanimously agreed by councillors, and the response forwarded to the Planning Officer.*

Application PA23/04569 Referred to East Sub-Area Planning Committee  
Proposal Construction of agricultural workers dwelling and attached garage  
Location Land Oppo Brendon Farm Trewidland St Keyne Liskeard  
*The Chair thanked Cllrs Jonathan and Lindsey Ellis, and Cllr Whiting for their work in preparing their response and to Cllr Toms for his advice and support. Cllr Shovelton will attend and deliver the response to the Planning Committee on 18 March 2024.*

E Updates for information  
PA24/00156/PRE Closed - advice given  
Proposal Exception notice for the removal of a dead Oak tree.  
Location:- The Old Village Hall St Keyne Liskeard Cornwall PL14 4SB

PA24/01028 Prior approval not req'd (AF/TEL/DEM)  
Proposal Prior approval notification to determine if planning permission is required for: Roof over livestock feeding and handling area  
Location:- Fursdon Farm Horningtops Liskeard Cornwall PL14 3PZ

F Call for sites  
Cornwall Council is in the early stages of preparing a new local plan for the county. As part of the process, it is asking residents and parish councils to suggest areas of land that might be used for development in the future.  
*Received and noted.*  
*Action: Clerk to promote the initiative.*

G Dobwalls & Trewidland Neighbourhood Plan  
The referendum to adopt the Plan will take place in Trewidland on 4 April 2024. Cllrs Lindsey Ellis, Whiting and Woodman have volunteered to distribute flyers explaining what the referendum is about, and electoral cards have now been delivered to every household in the ward. Cllr Woodman reminded councillors that photo ID is now required at this election.

Action: Clerk will post reminders on Facebook and website for voter registration, proxy votes and referendum day.

### 168/2023 Finance

A Direct Bank Payments

It was **Resolved to approve** the schedule and agree payment. Proposed Cllr Whiting. Seconded Cllr Featherston. All agreed. Cllr Whiting will authorise online payments.

Date	Payee	Description	Pay	£
18/03/2024	Cornwall Council	Labels	OLB	£ 20.03
18/03/2024	Cornwall Council	Informer print		£ 142.17
18/03/2024	SLCC	Clerks training		£ 25.74
18/03/2024	Crystal Clear	Bus shelter maintenance		£ 14.40
18/03/2024	John Hesketh	Expenses		£ 278.35
25/03/2024	John Hesketh	Salary		£ 322.08
25/03/2024	HMRC	PAYE		£ 80.40
Total				£ 883.17

B Bank Reconciliation.

At the close of business on 29 February 2024, the parish council held £38,799.40 in its accounts.

### 169/2023 Chair's Report

A Business continuity

Cllr Shovelton asked that in the absence of an elected Vice Chair, a volunteer may come forward to chair future meetings if he is absent. Cllr Blackwell offered and the Chair accepted.

Action: Clerk to liaise with Cllr Blackwell where planned absence would require him to chair the public meeting.

### 170/2023 Councillors Reports

A Cllr Blackwell reported that he attended a recent St Keyne Village Hall committee meeting, and that: the Committee is happy to accept the donation of a portrait of HM King Charles III for public display; the project to purchase and install solar panels was proceeding; have considered the installation of an EV charging point but the building lacks the essential power supply needed to charge.

Cllr Woodman attended a recent Trewidland Village Hall Committee and reported that: use of the hall for indoor events was increasing; some minor issues regarding unauthorised parking at the hall were being resolved; a Spring Art Exhibition will take place on 23-24 March 2024 fundraising for the Cornwall Air Ambulance; will accept a donation of a portrait of HM King Charles III.

B Cllr Woodman

The first Trewidland litter pick took place on 24 February 2024 when 19 people attended and collected 7 full bags of litter and waste. The second pick will take place on Saturday 20 April. The Chair thanked Cllr Woodman (and family) for organising and managing the litter pick.

### 171/2023 Clerks Report

A Cornwall Planning Partnership

It was Resolved to support the Clerk's application to reapply to join the CPP. Proposed Cllr Shovelton. Seconded Cllr Woodman. All agreed.

Action: Clerk to submit application with endorsement of the parish council.

B Official portrait of HM King Charles III

See Item 170A above.

### 172/2023 Date of next meeting

A 10 April 2024 7pm Trewidland Village Hall

### 173/2023 End of meeting 20.45

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