

Agenda | 14 May 2025

Time: 7pm
Location: St Keyne Village Hall PL14 4RF

To Parish Councillors

Cllr Kevin Shovelton (Chair). Cllrs, Lindsey Ellis, Sarah Whiting, Jonathan Ellis, Mark Featherston; Patricia Hopwood; Martin Cluer.

Members of the Parish Council are summoned to attend the parish council meeting to consider the items of business. If you would like this document or any reports in another format, please contact the Clerk's Office.



John Hesketh
Clerk to the Council

013/2025 Chair's Welcome & Housekeeping

014/2024 Elections

Councillors will elect a Chair and Vice Chair for the civic year 2025/26
Chair will sign their Declaration of Acceptance of Office

015/2025 Apologies

To receive apologies for non-attendance submitted by parish councillors.

016/2025 Declarations of interest

Parish Councillors will be asked to make any declarations of interest or request dispensations in respect of items on this agenda.

017/2025 Public Participation

Members of the public are invited to address the Council. (15 minutes)
Report from Cornwall Councillors Jane Pascoe and Mark Gibbons

018/2025 Minutes of meeting

Confirming minutes from 9 April 2025.

019/2025 Planning

A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised. None received.

B Any applications received by Cornwall Council by the time of the meeting. Information only. None received.

C Planning decisions made by Cornwall Council.

PA25/02414 Not acceptable as amendment**Location:-** Barn At Penhale Farm St Keyne Liskeard Cornwall PL14 4QW**Proposal** Non material amendment in relation to Decision Notice PA24/05042 dated 17/09/2024 to: position the solar panels on to the roof; add windows on each gable; and combine the approved board and batten cladding with steel sheets.**020/2025 Finance**

A The Parish Council will consider the authorisation of payment of the following accounts and ask for a volunteer to authorise bank payments.

Date	Payee	Description	£
19/05/2025	Crystal Clear	Cleaning	£7.60
23/05/2025	HMRC	PAYE	£85.20
23/05/2025	John Hesketh	Salary	£340.42
Total			£ 433.22

B Bank Reconciliation.

This report may be viewed on the council's website

021/2025 Chair's Report

A Localism Act 2011 – General Power of Competence

Councillors will be asked to agree to retain its General Power of Competence as defined by the Localism Act 2011 s1(1) and s8 and defined further in statutory instrument Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

This report may be viewed on the council's website

B Councillors will be asked to accept the Council's audit for the year ending 31 March 2025 and receive a commentary from the auditor.

Section 1 The Annual Governance Statement

Section 2 The Accounting Statement

This report may be viewed on the council's website

C Appointment of Internal Auditor

Councillors will be asked to appoint Mrs Linda Coles as auditor for the civic year 2025/26.

D Looe Valley Festival April 2025

Update on the area wide festival and film showing in St Keyne

D Footpaths Working Group

Update on work to amend the Cornwall Council Definitive Map

022/2025 Councillors Reports

A Cllr Hopwood & Lindsey Ellis

Reporting back on the latest edition of The Informer

B Cllr Hopwood

Progress report on plans for the summer children's growing project 2025.

023/2025 Clerk's Report

A Clerk will present a summary of election results, Declarations of Acceptance of Office and ask councillors to agree to co-opt for vacancies in St Keyne ward and Trewidland ward.

024/2025 Date of next meeting

A 11 June 2025 7pm Trewidland Village Hall

025/2025 End of meeting

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