

Minutes | 14 May 2025

Time: 7pm
Location: St Keyne Village Hall PL14 4RF
Present: Cllrs: Lindsey Ellis; Sarah Whiting; Jonathan Ellis; Mark Featherston; Martin Cluer.
Also, present Parish Clerk John Hesketh and Cornwall Councillor Jane Pascoe. There was 1 member of the public present.

013/2025 Chair's Welcome & Housekeeping

In the absence of Cllr Shovelton, the Clerk welcomed councillors to their Annual Parish Council Meeting and advised them on the steps needed to be taken to elect a Chair for the new civic year.

014/2024 Elections

It was **Resolved to elect Cllr Sarah Whiting** as Chair of the parish council for the year 2025/26. Proposed Cllr Whiting. Seconded Cllr Lindsey Ellis. All agreed.
Cllr Whiting signed her Declaration of Acceptance of Office.

It was **Resolved to defer election of a Vice Chair** until the June meeting. Proposed Cllr Featherston. Seconded Cllr Cluer. All agreed.
Action: Clerk to add to June agenda

015/2025 Apologies

Received from Cllr Shovelton and Hopwood.

016/2025 Declarations of interest

No declarations of interest made, or dispensations requested

017/2025 Public Participation

Cornwall Councillors Jane Pascoe congratulated Cllr Whiting on her election and reported that: the recent elections had seen major changes across the county inasmuch as she was the only sitting Cornwall Councillor to retain her seat; on 20 May, Cornwall Councillors will elect a new Chair at their first full meeting; tolls for the Tamar Crossing increased on 13 May – a disappointing outcome to months of lobbying against; the No11 bus from Liskeard to Bodmin has been withdrawn.

Dom Folland, Chair of St Keyne Village Hall attended to report that: more events were planned for the hall through the summer including BBQs, bingo nights, quiz nights, darts and skittles. Looking to link up more with Trewidland Village Hall.

018/2025 Minutes of meeting

It was **Resolved to approve** the minutes of the meeting held on **9 April 2025**. Proposed Cllr Lindsey Ellis. Seconded Cllr Featherston. All agreed.

019/2025 Planning

A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised. None received.

B Any applications received by Cornwall Council by the time of the meeting. Information only. None received.

C Planning decisions made by Cornwall Council.

PA25/02414 Not acceptable as amendment

Location:- Barn At Penhale Farm St Keyne Liskeard Cornwall PL14 4QW

Proposal Non material amendment in relation to Decision Notice PA24/05042 dated 17/09/2024 to: position the solar panels on to the roof; add windows on each gable; and combine the approved board and batten cladding with steel sheets.

020/2025 Finance

A It was **Resolved to approve** the schedule and agree payment. Proposed Cllr Whiting. Seconded Cllr Featherston. All agreed. Cllr Whiting will authorise online payments.

Date	Payee	Description	£
19/05/2025	Crystal Clear	Cleaning	£7.60
19/05/2025	RoSPA Play Safety	Safety inspection	£96.00
19/05/2025	Linda Coles	Annual Audit	£160.00
23/05/2025	HMRC	PAYE	£85.20
23/05/2025	John Hesketh	Salary	£340.42
Total			£ 689.22

B Bank Reconciliation.

At the close of business on 30 April 2025, the parish council held £43,113.05 in its accounts.

021/2025 Chair's Report

A Localism Act 2011 – General Power of Competence

Councillors will be asked to agree to retain its General Power of Competence as defined by the Localism Act 2011 s1(1) and s8 and defined further in statutory instrument Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

A It was **Resolved that St Keyne & Trewidland Parish Council retains its General Power of Competence** as defined by the Localism Act 2011 s1(1) and s8 and defined further in statutory instrument Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012. Proposed Cllr Featherston. Seconded Cllr Lindsey Ellis. All agreed.

B Councillors will be asked to accept the Council's audit for the year ending 31 March 2025 and receive a commentary from the auditor.

Section 1 The Annual Governance Statement

Section 2 The Accounting Statement

It was **Resolved to certify the parish council as exempt from the limited assurance review** and accept the Annual Governance Statement and Accounting Statement. Proposed Cllr Whiting. Seconded Cllr Jonathan Ellis. All agreed.

Action: Clerk to inform BDO of the decision and post public notices when appropriate.

C Appointment of Internal Auditor

It was **Resolved to appoint Mrs Linda Coles as auditor** for the civic year 2026/27. Proposed Cllr Jonathan Ellis. Seconded Cllr Featherston. All agreed.

Action: Clerk to issue letter of engagement to Mrs Coles

D Looe Valley Festival April 2025

Cllr Shovelton sent a written report, that: he thanked everyone who had volunteered to make the showing of '6 inches of soil' on 11 April and make it such a success when over 60 people attended. Thanks especially to Anthony Ellis, our local advocate for regenerative farming, and to Lindsey Ellis (and helpers) for providing refreshments. It was **Resolved to donate the £40 surplus from food**

sales to fund the proposed community orchard at Jubilee Park. Proposed Cllr Cluer. Seconded Cllr Lindsey Ellis. All agreed.

D Footpaths Working Group

Cllr Shovelton reported that work was in progress to agree a new cutting schedule for the footpaths, and to appoint a new contractor for the work. Work to add the 'missing' footpath to the definitive map is expected to complete soon. Report to follow at June meeting.

022/2025 Councillors Reports

A Cllr Lindsey Ellis

Reported that the latest edition of The Informer had just been published and delivered. Concerned that some advertisers had not renewed their contracts.

Action: Clerk to summarise costs for Informer team and add discussion to June agenda.

B Cllr Hopwood

Deferred to June meeting.

023/2025 Clerk's Report

A Clerk confirmed that 8 councillors had been elected uncontested, but that Angela Woodman had presented her resignation on 5 May 2025. In these circumstances, 7 councillors have signed their Declarations of Acceptance of Office, and there are now 2 vacancies in the parish, 1 in St Keyne ward and 1 in Trewidland ward. It was Resolved to co-opt for the remaining vacancies. Proposed Cllr Featherston. Seconded Cllr Whiting. All agreed.

Action: Clerk to inform Cornwall Council and advertise the vacancies.

19.55 Cornwall Councillor Mark Gibbons joined the meeting.

Cllr Gibbons introduced himself as the independent ward member for Looe East & Deviock. He will replace former councillor Armand Toms, and has a particular concern with road safety in his ward. He will follow up reports of a recent road accident at Tregastick Lane and report back at the June meeting.

024/2025 Date of next meeting

A 11 June 2025 7.30pm Trewidland Village Hall

025/2025 End of meeting 20.02

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