

Green Team

Extracts from meeting notes

February 2025

Planting project in Jubilee Park

- Sally proposed changing the focus from beds/planters to trees and this was agreed. Reasoning is that less upkeep, and therefore demands on time, are required: if successful, scope in future to look at beds/planters
- Aim now is to look at ways to fund a Community Orchard project in Jubilee Park
- Will look at establishing links with Trewidland School to encourage participation of children in the villages

June 2025

Community Orchard:

Using the information provided by Mark and explained by Lambrini, we discussed in greater depth exactly how the community orchard might be put into practice. This included discussion of exactly which type of trees, their size and , leading on from this, location. Also, we discussed further the plan to plant trees in the grounds of Trewidland school. The assumption at the moment is that we will look to plant 6 trees in Jubilee Park and 4 at the school

Next steps:

- It was decided that at the start of the next meeting, we should go to Jubilee Park to mark out more precise locations, taking into account spacing required and shade from established trees etc.
- Patricia to contact Amanda at the school for more details on how many trees they would like.
- Approach Brown's Nursery in Trewidland to see if they can provide guidance on which trees to buy and whether they can provide them (Martin to make contact)
- Dom/Lambrini to check with other nurseries for advice (if convenient)

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“Plant the Gap” Grant Application Form

Please Note: On submission of this form you, the applicant, are agreeing that you are responsible for ensuring that you meet the following conditions:

- Written consent/licence(s) from statutory agencies and/or written consent from a landowner if this is required
- Information demonstrating that you are a suitable recipient for the fund
- You agree to any required monitoring of your planting scheme as part of the Forest for Cornwall project.
- To supply invoices and other relevant evidence of planting schemes.
- You will take reasonable steps to ensure biosecurity and tree aftercare
- You agree to Cornwall Council holding relevant data to the project in line with GDPR regulations, more details of which can be found on the privacy policies on the Cornwall Council website.

Please note, we do not do underground utility checks for you, so you should do this yourself if you think there is any chance of a pipe or powerline etc in the vicinity. Please see information at this link: [Useful links and guidance - Cornwall Council](#)

Project title:		
Applicant Name		
Business Name (if applicable)		
Role or job title:		
Applicant type	<input type="checkbox"/> Resident <input type="checkbox"/> Landowner <input type="checkbox"/> Tenant farmer <input type="checkbox"/> Parish council <input type="checkbox"/> Voluntary Organisation / Community group	<input type="checkbox"/> School <input type="checkbox"/> Charity <input type="checkbox"/> Business <input type="checkbox"/> Other (please detail below)
Contact Address:		
Postcode:		
Daytime telephone No:		
Email address:		

About your project Please include as much information as possible.

1. Please describe your project in one sentence (you are asked for more detail in Q4 below):

2. Location of the planting project (e.g. Ordnance Survey Grid Reference or address if appropriate).

- We also need to know the **Size of site (Ha)** and proposed **number of trees** to plant.

NB where the project does not include actual purchase/planting of trees we still need to know the planting site and what trees the grant will be used to help establish. Or if an event or training please let us know what tree planting activity you have been doing and where, as our Defra grant requires this information.

3. Who owns the land? *If the land is not owned by you/your group do you have any agreements in place for the use of the land?*

4. Please briefly describe the project

- Who will be involved?
- How many trees do you hope to plant? What species? What else might the funding cover?
- How will your project meet the fund criteria? NB, this section is important for us to be able to assess your proposal, so please answer as fully as you can to all the things mentioned.
 - Does it benefit environment, landscape and/or urban setting (could include wildlife, climate adaptation, wellbeing, flood prevention, increasing urban green spaces)?
 - Are there opportunities for social interaction, volunteering, or is there public access?
 - Does the project improve a priority habitat, improve connectivity, support existing habitat and create new planting (not in-fill and widen biodiversity)?
 - Does it link to our Cornish heritage, by species selection, landscape features or historic habitats?
 - Does it offer opportunities for people to develop skills or be better informed?

*Additional information such as maps and drawings may be inserted or attached to this form.
This section should be expanded to include detail requested or use a separate sheet.*

5. Please briefly describe how funding would be used and the difference this would make to the project. *If you are offered part funding, what would you prioritise?*

6. New trees need aftercare, with both protection and watering. If your plans for this are not included in your funding request (we can fund various protection items including mulch and some watering solutions) please tell us what you will be doing to ensure the new trees survive.

Project budget

Please show the breakdown of the cost of the project for which you are applying for funding and attach any quotations received (*only include VAT if you are unable to reclaim it and show where it is included*).

Item or works	Value £
Total cost (£):	

Please detail any additional costs/work that you will be taking on/self-funding as part of the project:

Item or works	Value £
Total cost (£):	

Project Plan

Please indicate the planned programme and timetable of your project, including start and end dates and stages of the project (*details can be provided in a separate plan and attached to your application*)

Stages	Start Date	Finish Date

Payment details

Payment will take place in arrears after proof of works have been received, this includes a report, copies of invoices paid and photos, and may include a site visit by a Forest for Cornwall Project Officer.

If your application is successful, and in order to receive the grant, we will need to set your organisation / enterprise up as a "supplier of services" with Cornwall Council. We will send you a BACs registration form to complete (which will need to be manually signed and scanned in), so we can process the grant payments as quickly as possible once your works have been completed.

Please read and sign the following statement:

“I certify that that all the information provided in this application is true to the best of my knowledge. I understand that any misleading statements whether deliberate or accidental could make the application invalid and therefore lead to payment of the grant being withheld or make the applicant liable for the return of any money.”

Signed:

Name:

Date:

We will store the information you provide in this form to allow us to respond to the issue you have raised or provide the requested service. For more information see our privacy policy page on the Cornwall Council website: <https://www.cornwall.gov.uk/the-council-and-democracy/website-help-and-information/privacy-policy/>