

Minutes | 9 July 2025

Time: 7.30pm
Location: St Keyne Village Hall PL14 4RF
Present: Cllr Sarah Whiting (Chair); Cllrs Lindsey Ellis; Jonathan Ellis; Martin Cluer; Patricia Hopwood; Mark Featherston. Also, present Parish Clerk John Hesketh and Cornwall Councillors Jane Pascoe and Mark Gibbons. There were 2 members of the public present.

039/2025 Chair's Welcome & Housekeeping

040/2025 Apologies

Apologies received from Cllr Kevin Shovelton.

041/2025 Declarations of interest

No declarations of interest made, or dispensations requested

042/2025 Public Participation

Cornwall Councillor Jane Pascoe reported that: was re-elected as chair of the South East Cornwall Community Area Partnership on 23 June 2025; has made representations to the company which operates the No11 bus between Bodmin and Liskeard and has been told that details of a new service will be available from 21 July; the leader of Cornwall Council has written to the Prime Minister to ask about the loss of former EU funding - expects to have a reply after 22 July CC meeting; attended the recent Trewidland Summer Fair and was pleased to hear they had raised £560. Cllr Mark Gibbons reported that: he had been appointed as Vice Chair of the East Sub Area Planning Committee; the Community Wellbeing Overview & Scrutiny Committee; Cornwall Inshore Fisheries & Conservation Authority; Sustainable Growth & Place Overview & Scrutiny Committee.

PCSO Steve Edser attended to confirm that levels of crime across the parish were low, with no incidents reported in June. He would be attending the Liskeard Show on Saturday 12 July.

043/2025 Minutes of meeting

It was **Resolved to approve** the minutes of the meeting held on **11 June 2025**. Proposed Cllr Jonathan Ellis. Seconded Cllr Lindsey Ellis. All agreed.

044/2025 Planning

A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised.

Application: PA25/00483/PREAPP for info only

Proposal: Pre-application advice for the re-modelling and extension of the existing structure thus providing both improved living accommodation and provision for multi-generational living as well as adaptable home working facilities. The improved dwelling and its layout will provide a sustainable solution to the families needs providing a property suitable for todays needs and those of future generations.

Location: The Snug Landlooe Lane Trewidland Liskeard Cornwall PL14 4RT

Received and noted

B Any applications received by Cornwall Council by the time of the meeting. Information only.
None received.

C Planning decisions made by Cornwall Council. None made.

045/2025 Finance

A It was **Resolved to approve** the schedule and agree payment. Proposed Cllr Featherston.
Seconded Cllr Cluer. All agreed. Cllr Whiting will authorise online payments.

Date	Payee	Description	£
14/07/2025	Cornwall Council	Waste removal	£585.47
14/07/2025	Crystal Clear	Window cleaning	£7.60
14/07/2025	Menheniot Parish Council	SLCC contribution	£57.00
25/07/2025	HMRC	PAYE	£85.20
25/07/2025	John Hesketh	Salary	£340.42
Total			£ 1,075.69

B Bank Reconciliation.

At the close of business on 30 June 2025, the parish council held £41,451.51 in its accounts.

C Outturn Q1 (Apr-Jun 2025)

Received and noted.

D Donation request

It was **Resolved to make a donation** of £100 to the Liskerrett Centre's annual Lights Up Parade to enable Trewidland School to participate. Proposed Cllr Cluer. Seconded Cllr Whiting. All agreed.
Action: Clerk to write to Liskerrett Centre and arrange transfer of funds. Also, to write to Trewidland School and advise them that grant funding is available to them from the parish council.

E Trewidland Village Hall

It was **Resolved to make a donation** of £1386.60 on behalf of Trewidland Village Hall, this being the balance of a sum required to install new fire doors in the hall. Proposed Cllr Whiting. Seconded Cllr Jonathan Ellis. All agreed. This parish council currently holds £1055.37 residual funding from the former Dobwalls & Trewidland Parish Council: this final sum, together with the council's donation will enable critical safety work at the village hall to go ahead.
Action: Clerk to liaise with Trewidland Village Hall committee to issue a purchase order, make payment and agree a delivery schedule.

F Fruit Trees for Trewidland School

Cllr Hopwood explained her project and agreed to take advice from local nurseries about the best choice of trees. She agreed to work alongside Cllr Featherston to obtain grant funding from the 'Plant the Gap' scheme (see Item 047A below)
Action: Cllr Hopwood to create a specification for the fruit trees together with associated costs. Clerk to add to September agenda.

046/2025 Chair's Report

A South East Cornwall Community Area Partnership

Reported that she had attended the first meeting of the CAP on 23 June 2025; met Chairs from adjacent parishes; noted that Community Speedwatch was recruiting for new volunteers; welcomed the new police inspector Ned Bowen into the area; supported Cllr Sean Smith in his drive to improve road safety along the A38.

047/2025 Councillors Reports

A Cllr Featherston

Explained his proposal for creating an orchard in Jubilee Park for which he will make an application on behalf of the Green Team to Cornwall Council for funding to 'Plant the Gap'. This will include a grant for a similar proposal at Trewidland School (Item 45F above). Funding is payable in arrears and so councillors **Resolved to support an amount up to £600** for purchasing trees and any necessary equipment. Proposed Cllr Featherston. Seconded Cllr Hopwood. All agreed.

Action: Cllr Featherston will liaise with the Clerk to purchase the trees and submit a grant application. Add to September agenda.

B Cllr Hopwood

Presented proposals to clear up overgrown public areas in Trewidland and to plant out with sustainable shrubs etc. Agreed that volunteers would be recruited via the Green Team and an article in The Informer.

Action: Clerk to add the September agenda.

C Cllr Shovelton

Update on proposals to create a new footpath maintenance schedule.

Specification for new fencing in Jubilee Park

Action: Clerk to add the September agenda.

048/2025 Clerk's Report

A Councillor Vacancy Trewidland Ward & St Keyne Ward

Trewidland ward: following the resignation of Angela Woodman, the casual vacancy was advertised by Cornwall Council. There being no request from residents for an election, the Clerk posted details of the vacancy on the council's website and noticeboards on 1 July 2025. There have been no enquiries received to date.

B Changes to bank mandate

It was Resolved to add Cllr Lindsey Ellis to the list of Barclays Bank bank signatories. Proposed Cllr Whiting. Seconded Cllr Featherston. All agreed.

Action: Clerk to progress changes to the bank mandate.

049/2025 Date of next meeting

A 10 September 2025 7.30pm Trewidland Village Hall

050/2025 End of meeting 21.40

Published: 16/7/25