

StKeyne & Trewidland Parish Council

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Minutes | 12 November 2025

Time: 7pm
Location: Trewidland Village Hall PL14 4ST

Present: Cllr Lindsey Ellis (Vice Chair); Jonathan Ellis, Mark Featherston; Patricia Hopwood; Martin Cluer; Kevin Shovelton. Also, present Parish Clerk John Hesketh and Cornwall Councillor Mark Gibbons. There were 11 members of the public present.

075/2025 Chair's Welcome & Housekeeping

076/2025 Apologies

Received from Cllr Sarah Whiting and Cornwall Councillor Jane Pascoe.

077/2025 Declarations of interest

No declarations of interest made, or dispensations requested.

The Chair agreed to reorder the agenda in order to accommodate a presentation from a planning applicant.

PA25/07375

Proposal This application seeks to regularise planning permission (PA20/00218) for the balcony in its new position. The balcony is smaller than the one in the original application at 2.3 metres wide. It has been directed away from Moordown and the view of this property has been reduced.

Location Valley Views Trewidland Liskeard Cornwall

The applicant distributed extracts from their planning documents and made a Powerpoint presentation. Representations were heard from residents opposing the applications, and it was **Resolved to postpone a decision** until after a site visit had been made. Proposed Cllr Shovelton. Seconded Cllr Hopwood. All agreed.

Action: Clerk to liaise with applicant to agree a visit to the site of the proposal and organise an Extraordinary Public Meeting where a final response will be agreed.

078/2025 Public Participation

Presentation from Peter Luck, Community Speedwatch, Menheniot

Mr Luck explained his involvement with the Liskeard CSW group, and what the level of commitment from volunteers would be in terms of time and location. He demonstrated use of the handheld Speedwatch Meter, and encouraged councillors to volunteer for this important contribution to community safety. The Chair thanked Mr Luck for his presentation and all agreed to invite a representative from CSW to attend the public meeting in January 2026.

Action: Clerk to invite Andrew Collins to attend 14 January 2026 meeting.

Cornwall Councillor Mark Gibbons reported that: concerned with temporary and varying speed limits along the A38 and had asked to Community Area Partnership to get clarity on the duration of the changes; new pedestrian crossing planned for Tideford in March 2026; cost of CC waste

disposal services increasing in the new year; new home improvement loan scheme due to be launched in 2026; has funding available for community groups (Clerk can supply more information); has met with representatives from Biffa at Lean Quarry to discuss the fire last summer, and is in contact with Cllr Shovelton in his review of the parish's Emergency Plan.

Cllr Jane Pascoe sent a written report to note that: welcomes a recent Memorandum of Understanding between Plymouth City Council, Devon County Council and Torbay Council to support a proposed investment of £4.4bn at HMNB Devonport that has the potential to create job opportunities for residents in SE Cornwall, as well as other benefits and investment in our area; proposals for highways improvements via the Community Area Partnership are open; construction and demolition work at the Cattle Market in Liskeard continues with the car park closed from 14 November until 30 January (disabled parking will continue to be available).

079/2025 Minutes of meeting

It was **Resolved to approve** the minutes of the meeting held on **8 October 2025**. Proposed Cllr Featherston. Seconded Cllr Lindsey Ellis. All agreed.

080/2025 Planning

A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised.

PA25/07112

Proposal Demolition of agricultural buildings and construction of dwelling with associated works (replacement of extant Class Q approval, PA23/10114 & Class R approval, PA23/10129)

Location The Dairy Lower Penhale St Keyne PL14 4QW

It was **Resolved to support this application**. Proposed Cllr Shovelton. Seconded Cllr Hopwood. All agreed.

PA25/07375

Proposal This application seeks to regularise planning permission (PA20/00218) for the balcony in its new position.

See note above

B Any applications received by Cornwall Council by the time of the meeting. Information only.

PA25/05811

Proposal Retrospective consent for the erection of two stables

Location Higher Reedy Mill Trewidland Liskeard PL14 4SJ

Councillors agreed to consider this at their next public meeting

C Planning decisions made by Cornwall Council.

PA25/06028 APPROVED

Proposal Proposed re-modelling and extension of the existing structure thus providing both improved living accommodation and provision for multi-generational living as well as adaptable home working facilities

Location:- The Snug Landlooe Lane Trewidland Liskeard Cornwall PL14 4RT

PA25/06662 Not acceptable as amendment

Proposal Non-material amendment in relation to decision notice PA24/07067 dated 18.12.24 for amended floor plans, elevations and fenestration to barn number 2

Location:- The Barn Lower Penhale St Keyne Liskeard Cornwall PL14 4QW

PA25/06881 S52/S106 and discharge of condition apps

Proposal Discharge of condition 3 in relation to decision notice PA24/06331 (archaeology) dated 04.10.2024

Location:- St Keyne Church St Keyne Cornwall

081/2025 Finance

A It was **Resolved to approve** the schedule and agree payment. Proposed Cllr Shovelton. Seconded Cllr Featherston. All agreed. Cllr Lindsey Ellis will authorise online payments.

Date	Payee	Description	£
17/11/2025	CALC	Cllr training 580	£60.00
17/11/2025	CALC	Cllr training 620	£60.00
17/11/2025	Gallagher	Insurance	£995.47
17/11/2025	John Hesketh	Expenses	£178.96
17/11/2025	Crystal Clear	Cleaning	£7.60
17/11/2025	Trewidland Village Hall	Venue hire	£75.00
17/11/2025	Lewis Howes	Memorial sign	£44.40
24/11/2025	HMRC	PAYE	£89.40
24/11/2025	John Hesketh	Salary	£357.28
Total			£ 1,868.11

B Bank Reconciliation.

At the close of business on 31 October 2025, the parish council held £42,390.55 in its accounts.

C Insurance 2025/26

It was **Resolved to approve** renew the current policy on the terms set out. Proposed Cllr Lindsey Ellis. Seconded Cllr Featherston. All agreed.

Action: Clerk to confirm with Gallagher.

D Payroll Processing

It was **Resolved to transfer payroll processing** from Blackwell Bate to Cllr Hopwood. Proposed Cllr Shovelton. Seconded Cllr Cluer. All agreed and thanked Cllr Hopwood for giving her time to this important task.

Action: Clerk to contact Blackwell Bate to transfer payroll data.

E To approve the budget for 2026/2027.

It was **Resolved to accept** the budget as presented. Proposed Cllr Shovelton. Seconded Cllr Hopwood. All agreed.

F To approve the precept for 2026/2027

It was **Resolved to set** the precept at £12, 618. Proposed Cllr Cluer. Seconded Cllr Featherston. All agreed.

Action: Clerk to inform Cornwall Council and publish the Band D equivalent.

082/2025 Councillors Reports

A Cllr Cluer

Meeting with residents next week to finalise plans for species selection and planting schedule to create a community orchard

B Cllr Shovelton

Public Rights of Way

Reported that a new contractor had been engaged to maintain the footpath schedule (as detailed in the Local Maintenance Partnership agreement). Has met with a resident to discuss and agreed the footpath maintenance route – work will commence immediately.

St Keyne and Trewidland Emergency Plan

Presented his first draft of the Community Emergency Plan. Agreed in principle that he would retain his role as coordinator with two deputies; asked that all councillors should be prepared to be involved as incident responders; supported a new post of Communications Coordinator.

Action: Cllr Shovelton to finalise plan; Clerk to confirm continued access to both village halls when needed in an emergency; schedule pre-meeting workshop to examine possible scenarios; Cllr Hopwood would commence regular scanning of news outlets for incidents that may impact on the parish requiring an emergency response;

083/2025 Clerk's Report

A Councillor Vacancy Trewidland Ward & St Keyne Ward

The remaining two vacancies in each ward remain. Councillors are asked to promote the opportunities in their private and council networks.

B Annual Civic Calendar 2026

It was **Resolved to accept the proposed Civic Calendar** of public meetings for 2026. Proposed Cllr Lindsey Ellis. Seconded Cllr Shovelton. All agreed.

Action: Clerk to publish and circulate new calendar of meetings.

C Understanding Cornish Places

Request for parish information to support the Cornwall Local Plan. Cllr Lindsey Ellis agreed to complete the survey.

Action: Clerk to arrange meeting to agree the council's response.

D Opportunities for Community Engagement

Cllr Hopwood agreed to attend the next PCSO drop in at St Keyne Village Hall on 19 November 2025.

Action: Clerk to confirm with PCSO Edser and promote the event.

084/2025 Date of next meeting

A 14 January 2026 7pm St Keyne Village Hall

085/2025 End of meeting 21.30

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