

# St Keyne & Trewidland Parish Council

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Minutes

13 May 2026

Kovnotennow

13 Mis Mê 2026

Time: 7.30pm

Location: St Keyne Village Hall PL14 4RF

**Present:** Cllr Sarah Whiting (Chair). Cllrs, Lindsey Ellis, Jonathan Ellis, Mark Featherston; Patricia Hopwood; Martin Cluer.

## **048/2026 Chair's Welcome & Housekeeping** / Dynnargh an Kaderyer ha Kempennans

Clerk welcomed councillors to their Annual Parish Council Meeting and advised them on the steps needed to be taken to elect a Chair for the new civic year.

## **049/2026 Elections**

It was **Resolved to elect Cllr Sarah Whiting** as Chair of the parish council for the year 2026/27.

Proposed Cllr Lindey Ellis. Seconded Cllr Jonathan Ellis. All agreed.

*Cllr Whiting signed her Declaration of Acceptance of Office.*

It was **agreed to defer election of a Vice Chair** until the June meeting.

*Action: Clerk to add to June agenda*

## **050/2026 Apologies** / Diharesow

Received from Cllr Shovelton and Cornwall Councillor Mark Gibbons.

## **051/2026 Declarations of interest** / Diskleryansow mell

No declarations of interest made, or dispensations requested

## **052/2026 Public Participation** / Kevrennans poblek

Anne Sherrington, Trewidland resident and secretary at Trewidland school, attended to explain the work that has taken place there over the last two months following the successful application for funding of £5000 from the RHS to increase biodiversity on the school grounds. Local experts and suppliers have been used to transform three areas, including a pond many people didn't know was there. Children from the school have been fully involved with this work and will continue to observe and nurture the natural life which they hope will be encouraged to visit. The Chair thanked Anne for her sterling work and councillors responded with a round of applause.

Cornwall Councillor Jane Pascoe reported that: there had been a unanimous decision to pause the use of glyphosate by Cornwall Council/Cormac; had passed on complaints about the lack of notice for parish councils who would have to fund the use of glyphosate alternatives; work is underway to create a new Cornwall Local Plan (see Item 054D below); notes further complaints about the potential lack of infrastructure arising from the Call for Sites exercise; rail operator GWR will transfer to public ownership on 13 December 2026 and expects current services to be maintained;

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noted the increased risks to women arising from drug use and drug dealing. **Please report any suspicious activity to Safer Liskeard** (contact details below)

**053/2026 Minutes of last meeting** / Kovnotennow an kuntelles diwettha

It was **Resolved to approve** the minutes of the meeting held on **8 April 2026**. Proposed Cllr Whiting. Seconded Cllr Featherston. All agreed.

**054/2026 Planning** / Towlennans

A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised. None received.

B Any applications received by Cornwall Council by the time of the meeting.

**PA26/02069**

Proposal Conversion of attached barn to an annexe for the principal dwelling.

Location Killcrew Cottage St Keyne Liskeard Cornwall

*Deferred until 10 June 2026*

**PA26/02070**

Proposal Listed Building Consent for the conversion of attached barn to an annexe for the principal dwelling.

Location Killcrew Cottage St Keyne Liskeard Cornwall

*Deferred until 10 June 2026*

C Planning decisions made by Cornwall Council.

**PA26/01328 S52/S106 and discharge of condition apps**

Proposal: Submission of details to discharge condition 3 Habitat managing and monitoring in relation to decision notice PA25/08452 dated 16/02/2026

Location: Land At Stocks Lane Known As Brookend Fields Landlooe Lane Trewidland Liskeard PL14 4ST

D Neighbourhood Priorities Statements

Clerk led a brief discussion to outline the timetable now published by Cornwall Council setting out the key dates for the NPS. It was **Resolved to register the council's interest in developing a NPS and to set up a working group** of councillors and residents to progress this item. Proposed Cllr Featherston. Seconded Cllr Hopwood. All agreed. Cllr Hopwood agreed to join the working group. *Action: Clerk to advertise for residents' representative, set up an initial briefing meeting and confirm the council's participation with the Planning & Housing Team at Truro.*

**055/2026 Finance** / Arghansereth

A It was **Resolved to approve** the schedule and agree payment. Proposed Cllr Lindsey Ellis. Seconded Cllr Whiting. All agreed. Cllr Whiting will authorise online payments.

| Date       | Payee        | Description           | £        |
|------------|--------------|-----------------------|----------|
| 18/05/2026 | NALC         | Clerk training        | £ 42.00  |
| 18/05/2026 | SLCC         | Annual membership     | £ 116.00 |
| 18/05/2026 | John Hesketh | Clerk's Expenses      | £ 297.17 |
| 18/05/2026 | PlaySafety   | Playground inspection | £ 99.60  |
| 18/05/2026 | Linda Coles  | Audit                 | £160.00  |
| Total      |              |                       | £714.77  |

B Bank Reconciliation

At the close of business on 30 April 2026, the parish council held £40,097.81 in its accounts.

C Trewidland Village Hall

Clerk presented the advice from CALC relating to VAT claims for works funded by the parish council which councillors accepted as a practical and legal workaround.

*Action: Clerk will liaise with Trewidland Village Hall to issue a purchase order (Item 043/2026D)*

#### **056/2026      Chairs Report / Derivas an Kaderyer**

A      Localism Act 2011 – General Power of Competence

Councillors will be asked to agree to retain its General Power of Competence as defined by the Localism Act 2011 s1(1) and s8 and defined further in statutory instrument Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

A      It was **Resolved that St Keyne & Trewidland Parish Council retains its General Power of Competence** as defined by the Localism Act 2011 s1(1) and s8 and defined further in statutory instrument Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012. Proposed Cllr Hopwood. Seconded Cllr Featherston. All agreed.

B      Councillors will be asked to approve an exemption from the limited assurance review, accept the Council's audit for the year ending 31 March 2026 and receive a commentary from the auditor.

Section 1      The Annual Governance Statement

Section 2      The Accounting Statement

It was **Resolved to certify the parish council as exempt from the limited assurance review.**

Proposed Cllr Jonathan Ellis. Seconded Cllr Cluer. All agreed.

It was **Resolved to accept the Annual Governance Statement.**

Proposed Cllr Whiting. Seconded Cllr Featherston. All agreed.

It was **Resolved to accept the Annual Accounting Statement.** Proposed Cllr Hopwood. Seconded Cllr Lindsey Ellis. All agreed.

*Action: Clerk to inform BDO of the decision and post public notices when appropriate.*

C      Appointment of Internal Auditor

It was **Resolved to appoint Mrs Linda Coles as auditor** for the civic year 2027/28. Proposed Cllr Whiting. Seconded Cllr Featherston. All agreed.

*Action: Clerk to issue letter of engagement to Mrs Coles*

D      Community Highways Improvement Programme

Councillors discussed a request from the Community Area Partnership to prioritise one of the two proposals they had submitted for CHIP funding. It was **Resolved to prioritise the application for a speed control system in St Keyne** over the proposal to install yellow line marks at Trewidland.

Proposed Cllr Hopwood. Seconded Cllr Featherston. All agreed. Councillors further **Resolved to make a financial contribution** to the Trewidland application if necessary, the exact amount to be determined at a later date. Proposed Cllr Whiting. Seconded Cllr Lindsey Ellis. All agreed. Both applications will proceed but with preference for St Keyne.

*Action: Clerk to update the CHIP application.*

#### **057/2026      Councillors Reports / Derivasow an Gonseloryon**

A      Cllr Cluer

Please see Anne Sherrington's report under Item 052/2026.

#### **058/2026      Clerk's Report / Derivas an Skrifwas**

A      Councillor Vacancy Trewidland Ward & St Keyne Ward

No enquiries received to date.

*Action: Clerk to review and extend advertising for new co-opted members.*

B      Closure of Santander Liskeard

Clerk has exchanged emails with the Town Clerk in Liskeard informing him that because the Post Office now provides full banking services 6 days each week, the town was unlikely to receive

support for a hub. Enquiries to the Post Office asking about the installation of an external ATM were unsuccessful because 'there was no business case'

**059/2026      Date of next meeting /** Dedhyas an nessa kuntelles

A      10 June 2026 7.30pm Trewidland Village Hall

**060/2026      End of meeting /** Penn an kuntelles **21.05**

|         |                                                                                                       |
|---------|-------------------------------------------------------------------------------------------------------|
| Contact | Safer Liskeard                                                                                        |
| Email   | <a href="mailto:communitysafety@cornwall.gov.uk">communitysafety@cornwall.gov.uk</a>                  |
| Phone   | 0300 1234 232                                                                                         |
| Web     | <a href="https://safercornwall.co.uk/safer-liskeard/">https://safercornwall.co.uk/safer-liskeard/</a> |

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