

# St Keyne & Trewidland Parish Council

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Minutes

10 June 2026

Kovnotennow

10 Metheven 2026

Time: 7.30pm

Location: St Keyne Village Hall PL14 4RF

**Present:** Cllr Sarah Whiting (Chair). Cllrs, Lindsey Ellis, Jonathan Ellis, Mark Featherston; Patricia Hopwood; Martin Cluer; Kevin Shovelton. Cornwall Councillors Jane Pascoe and Mark Gibbons. There were 3 members of the public present.

**061/2026 Chair's Welcome & Housekeeping** / Dynnargh an Kaderyer ha Kempennans  
The Chair welcomed all Councillors and visitors to the meeting.

**062/2026 Apologies** / Diharesow  
None received.

**063/2026 Declarations of interest** / Diskleryansow mell  
No declarations of interest made or dispensations requested.

**064/2026 Public Participation** / Kevrennans poblek  
Cornwall Councillor Mark Gibbons explained that road surfacing on the B3252 would not start on Wednesday 17 June and would last for two weeks. A debate at Truro had decided against the complete selling off of Council owned farms – some smaller units may be sold. His Community Chest find was now open for applications.

Cllr Pascoe reported that recent changes in government planning legislation meant that development of between 1-9 dwellings would always be decided by planning officers alone, and not referred to a committee; this applies even when the parish council may disagree and seek to challenge that decision. Please note that the next Community Area partnership meeting for south-east Cornwall takes place on Thursday 25 June in Liskeard Library. Residents are welcome to attend.

**065/2026 Minutes of last meeting** / Kovnotennow an kuntelles diwettha  
It was **Resolved to approve** the minutes of the meeting held on 13 May 2026. Proposed Cllr Hopwood. Seconded Cllr Shovelton. All agreed. The matter of illegal parking in Trewidland was discussed along with a previous proposal to lobby for double-yellow lines to be installed at the site (2026/056D) and all agreed that as a precursor to any implementation, the Clerk should write a letter to the vehicle's owner explaining the problems caused.  
*Action: Clerk to identify vehicle owner and write to them explaining the problems caused and asking for it to be removed to an alternative parking place.*

**066/2026 Elections**

Cllr Hopwood spoke to offer herself as Vice Chair for the civic year 2026/27. Accepted, and **Resolved to appoint her**. Proposed Cllr Shovelton. Seconded Cllr Cluer. All agreed. The Chair welcomed Cllr Hopwood to her new role.

*Action: Clerk to arrange induction and signing up for connected duties.*

**067/2026 Planning / Towlennans**

A Councillors agreed their response to these current planning applications:

**PA26/02069**

Proposal Conversion of attached barn to an annexe for the principal dwelling.

Location Killcrew Cottage St Keyne Liskeard Cornwall.

It was **Resolved to support this application**. Proposed Cllr Shovelton. Seconded Cllr Cluer. All agreed. In making their decision, councillors considered that there would be no impact on the existing structure or any others in the immediate vicinity.

**PA26/02070**

Proposal Listed Building Consent for the conversion of attached barn to an annexe for the principal dwelling.

Location Killcrew Cottage St Keyne Liskeard Cornwall

It was **Resolved to support this application**. Proposed Cllr Whiting. Seconded Cllr Lindsey Ellis. All agreed. Councillors considered that there would be no adverse impact on heritage value of the existing property.

**PA26/03058**

Proposal: Rear extension.

Location: The Cow Shed Landlooe Bridge St Keyne Liskeard

It was **Resolved to support this application**. Proposed Cllr Hopwood. Seconded Cllr Jonathan Ellis. All agreed. Councillors considered the detailed flood risk assessment report and agreed that this proposal would be a minimal addition to the existing footprint.

B Any applications received by Cornwall Council by the time of the meeting. None received.

C Planning decisions made by Cornwall Council.

PA26/01712 APPROVED

Proposal Construction of livestock/milk shed (for rearing calves) within existing farmyard

Location:- Tempellow Farm Horningtops Liskeard Cornwall PL14 3QD

PA26/01713 APPROVED

Proposal Construction of livestock shed (for weaning calves) within existing farmyard

Location:- Tempellow Farm Horningtops Liskeard Cornwall PL14 3QD

PA26/00216 APPROVED

Proposal: Construction of a dwelling and associated works (revised design to approved application PA24/07067)

Location: Barn 4, Lower Penhale, St Keyne, PL14 4QW

D Neighbourhood Priorities Statements

Clerk explained that a meeting of residents interested in working with councillors had been arranged for the 18 June: a report will be presented at the next public meeting.

**068/2026 Finance / Arghansereth**

A It was **Resolved to approve** the schedule and agree payment. Proposed Cllr Whiting. Seconded Cllr Cluer. All agreed. Cllr Shovelton will authorise online payments.

| Date       | Payee            | Description          | £         |
|------------|------------------|----------------------|-----------|
| 15/06/2026 | Crystal Clear    | Bus shelter cleaning | £ 7.60    |
| 15/06/2026 | Cornwall Council | Informer print       | £ 137.50  |
| 15/06/2026 | Cornwall ALC     | Clerk training       | £ 42.00   |
| 16/06/2026 | Cornwall ALC     | Clerk training       | £ 42.00   |
| 22/06/2026 | John Hesketh     | Salary               | £732.04   |
| 22/06/2026 | HMRC             | PAYE                 | £182.80   |
| Total      |                  |                      | £1,143.94 |

B Bank Reconciliation.

At the close of business on 31 May 2026, the parish council held £39,079.30 in its accounts.

#### **069/2026 Chairs Report / Derivas an Kaderyer**

A Councillors responsibilities 2026/27

Chair asked councillors to affirm their commitment to taking on additional responsibilities in addition to their current role. Cllr Hopwood proposed that councillors should present monthly reports to the public meeting to update members and residents on their progress. All agreed.

*Action: Clerk to draw up schedule of reporting. The full listing may be viewed on the council's website*

Cornwall Councillor Mark Gibbons left the meeting at 20.40

#### **070/2026 Councillors Reports / Derivasow an Gonseloryon**

A Cllr Kevin Shovelton

Jubilee Park report

Updated councillors on the recent playground inspection (RoSPA report), that: all scoring by the inspector was in the green zone (non-urgent); there are no pressing safety issues; the fence that runs along the lower boundary of the park is in need of repair or replacement; minor works will be carried out by a working group of councillors and a casual contractor identified for larger works.

*Action: Clerk to liaise with Cllr Shovelton to identify suitable contractors and draw up a specification for the fence replacement.*

Emergency Plan update

The councillor had identified several incidents that are most likely to impact on the parish: utilities failures; flooding; fallen trees on highway; fallen trees on public footpaths; chemical fire at Lean Park waste disposal facility; animal disease outbreak; human disease outbreak. Cllr Shovelton will bring likely scenarios to a further meeting for discussion.

*Action: Cllr Shovelton will draft a discussion paper for future consideration. Cllr Hopwood will assemble a list of critical contact numbers that may be needed in such emergencies for inclusion in The Informer.*

B Cllr Patricia Hopwood

Proposals to set up a parish council Instagram account were accepted by the meeting as an appropriate way of reaching a demographic (younger residents) who were not currently users of the council's Facebook social media account. It was **Resolved to accept the proposal** to create an Instagram account for the parish council. Proposed Cllr Shovelton. Seconded Cllr Whiting. All agreed.

*Action: Cllr Hopwood to create the Instagram account and link posting to the existing Facebook pages.*

#### **071/2026 Clerk's Report / Derivas an Skrifwas**

A Councillor Vacancy Trewidland Ward & St Keyne Ward

No enquiries received to date.

*Action: Clerk to review and extend advertising for new co-opted members to be included in The Informer newsletter.*

B Annual Audit 2025/26

Clerk confirmed that the recently submitted AGAR report had been accepted by the auditors BDO.

*Action: Clerk to post public notices inviting residents to examine accounts and governance documents.*

C Public Space Protection Order

It was **Resolved to endorse renewal of the PSPOs** that relate to the behaviour of dogs and their owners in public places. Proposed Cllr Hopwood. Seconded Cllr Whiting. All agreed.

*Action: Clerk to respond to Cornwall Council with the parish decision.*

D Trewidland Village Hall

Following resolution 2026/043D, Clerk confirmed that he would issue a purchase order to commission an environmental report for the hall committee, this being a donation in kind to support the rebuilding programme.

**072/2026 Date of next meeting /** Dedhyas an nessa kuntelles

A 8 July 2026 7.30pm St Keyne Village Hall

**073/2026 End of meeting /** Penn an kuntelles 21.45

**Published: 16/6/26**