

Minutes

14 October 2026 Draft

Kovnotennow

14 Hedra 2026 Garowskrif

Time: 7.30pm

Location: St Keyne Village Hall PL14 4RF

Present: Cllrs, Lindsey Ellis, Jonathan Ellis, Mark Featherston; Patricia Hopwood; Martin Cluer.

Also, present Parish Clerk John Hesketh and Cornwall Councillors Jane Pascoe and Mark Gibbons.

There were 13 members of the public present.

099/2026 Chair's Welcome & Housekeeping / Dynnargh an Kaderyer ha Kempennans

In the absence of Cllr Whiting, Vice Chair Patricia Hopwood took the Chair and welcomed councillors and visitors to the public meeting.

100/2026 Apologies / Diharesow

Apologies received from Cllrs Sarah Whiting; Kevin Shovelton.

101/2026 Declarations of interest / Diskleryansow mell

No declarations of interest made or dispensations requested.

102/2026 Public Participation / Kevrennans poblek

The Chair brought Item 108D (Hedges in Jubilee Park) forward to enable residents to engage in a discussion. The council's maintenance contractor attended and included practical advice during the discussion.

Cornwall Councillor Jane Pascoe reported that:

Leadership Changes: Cornwall Council CEO Kate Kennelly and Director Rachel Rothero have departed; recruitment for a new CEO is underway. Liskeard Developments: The new bus station at the former Cattle Market site officially opened. A38 Road Scheme Concerns: Over 350 residents attended a consultation on A38 safety improvements. Parishes voted to send a letter expressing concerns about its detrimental impact on rural roads. Economic & Transport Initiatives: SECCAP heard about the Devonport Defence Growth Fund and plans to submit a position statement to compete with Plymouth for funding in transport, housing, and skills. Budget & Community: Council debt requires further service cuts. Residents are encouraged to complete the new anti-social behaviour survey on Let's Talk Cornwall.

Cornwall Councillor Mark Gibbons reported that: attended the public consultation organised by National Highways to present proposals for changes to junctions on the A38 which impact his ward; has involved Anna Gelderd MP who opposes changes for similar reasons relating to increased risk on Trewidland lanes, backroads and the B3252; is asking for alternative proposals for a longer term and safer solution. Also noted that Cornwall Council Planning Enforcement Officers are investigating a suspected breach of conditions at a location in Trewidland that relate to an possible unlicensed camping site.

103/2026 Minutes of last meeting / Kovnotennow an kunteles diwettha

It was **Resolved to approve** the minutes of the meeting held on 9 September 2026. Proposed Cllr Cluer. Seconded Cllr Lindsey Ellis. All agreed.

104/2026 Matters Arising/

Cllr Hopwood outlined an immediate piece of work needed to install safety matting in the play area in Jubilee Park (096/2026D). It was **Resolved to allocate a budget of £500** maximum to purchase British Standard matting and fixings. Proposed Cllr Cluer. Seconded Cllr Hopwood. All agreed.

Action: Clerk to liaise with Cllr Hopwood to arrange purchase and installation of matting.

Defibrillator at St Keyne Village Hall

Councillors **Resolved to accept the equipment as a gift from South West Ambulance Services.**

Proposed Cllr Featherstone. Seconded Cllr Lindsey Ellis. All Agreed.

Action: Clerk to sign acceptance on behalf of the parish council.

It was also **Resolved to award an annual maintenance contract to Duchy Defibrillators**

(096/2026D) Proposed Cllr Featherstone. Seconded Cllr Hopwood. All Agreed.

Action: Clerk to inform the company and complete the contract.

Cllr Hopwood summarised the public discussion that had taken place earlier about current and future maintenance of the hedges in Jubilee Park that grow alongside the gardens of houses adjacent to the park. All agreed that a longer term plan for maintenance was needed rather than a quick fix now. Cllr Hopwood agreed to meet with Mr Crabb, the contractor, to make a site visit and explore the practicalities of the suggestions made, She would then report back to those affected residents with proposals and obtain a consensus before taking any further action. The cost of the works is likely to be substantial and may be included in the precept calculation for 2027/28.

Action: Clerk to arrange site meeting with Mr Crabb and Cllr Hopwood

105/2026 Planning / Towlennans

A Councillors agreed their response to these current planning applications:

PA26/05119

Proposal Proposed Covered Yard (Building 1)

Location Great Windsor Farm St Keyne Liskeard Cornwall

It was **Resolved to support the application.** Proposed Cllr Jonathan Ellis. Seconded Cllr Featherston. All agreed.

PA26/05120

Proposal Proposed Covered Yard (Building 2)

Location Great Windsor Farm St Keyne Liskeard Cornwall

It was **Resolved to support the application.** Proposed Cllr Lindsey Ellis. Seconded Cllr Cluer. All agreed. In making their decisions, councillors did not identify any adverse impacts on the locality for the building.

B Any applications received by Cornwall Council by the time of the meeting. Information only.
None received.

C Planning decisions made by Cornwall Council.

PA26/05264 APPROVED WITH CONDITIONS

Proposal: Listed Building Consent to render the remaining walls with a lime render and address any detailing contributing to poor water disposal.

Location: Great Trehere Trewidland Liskeard Cornwall PL14 4SR

D Neighbourhood Priorities Statements

Cllr Hopwood update councillors with progress towards creating an NPS, that: the residents survey had been completed with 14% of all households responding. A summary of the survey results was available on the council's website. The next piece of work was to promote the Cornwall Local Plan Scoping Consultation which will be done in the November edition of The Informer, together with a series of promotional posters around the parish. Paper copies of the survey will be available to residents. A Trewidland resident has agreed to work with the St Keyne History Club to write up the historical background to the parish.

106/2026 Finance / Arghansereth

A It was **Resolved to approve** the schedule and agree payment. Proposed Cllr Featherston. Seconded Cllr Lindsey Ellis. All agreed. Cllr Hopwood will authorise online payments.

Date	Payee	Description	£
19/10/2026	Bright Environment	Bat Survey TVH	£1,632.00
19/10/2026	Crystal Clear	Bus shelter cleaning	£7.60
19/10/2026	Duchy Defibrillators	Annual defibb maintenance	£246.00
19/10/2026	Western Web	Domain renewal	£66.00
19/10/2026	John Hesketh	Expenses	£162.15
26/10/2026	John Hesketh	Salary	£620.60
26/10/2026	HMRC	PAYE	£155.20
Total			£2,889.55

B Bank Reconciliation.

At the close of business on 30 September 2026, the parish council held £40,695.99 in its accounts.

C Outturn Q2 (July-September 2026)

Received and noted. No issues identified

Cllr Gibbons left the meeting at 21.00

107/2026 Clerk's Report / Derivas an Skrifwas

A Update on work since last meeting:

Written up and published the September minutes; Invoiced advertisers in The Informer; Written and published commentary of NPS Survey; attended NPS group meeting; contacted other clerks about their publicity for their NPS; set up a draft Operation Menai Bridge document. We have received a thank you card from Cornwall Air Ambulance. Reminded councillors about the budget and precept that will be presented at the November meeting – any substantial costing projects need to be approved and included in the calculation.

B Register of Interests

Explained the need for councillors to renew their previous Register of Interests due to a new interpretation of the Data Protection Act that regulates the publishing of private home addresses. Clerk has issued a new blank form and guidance notes.

Action: All councillors to submit a new Rol to the Clerks Office for recording and submitting to Cornwall Council.

108/2026 Councillors Reports / Derivasow an Gonseloryon

A Cllr Mark Featherston

Parish safety inspections completed with no issues. Asked Clerk to confirm that the new maintenance contractor for the St Keyne defibrillator will carry out their own inspections.

Action: Clerk to contact Duchy Defibrillators for confirmation.

B Cllr Martin Cluer

Reported that the committee of St Keyne Village Hall will hold its Annual General Meeting next week, and has plans to encourage more volunteers to make use of their facilities.

C Cllr Lindsey Ellis

Reported that the committee of Trewidland Village Hall had engaged a new minute secretary, and was reviewing its code of conduct because of changes in Charity Commission requirements. The bat survey (funded by the parish council) had been completed and discussed. Fundraising for the replacement hall was progressing well with a Christmas Fair in early November.

D Cllr Patricia Hopwood

Update from the Community Area Partnership meeting 6 October 2026, that the £7.1bn investment in Devonport Royal Dockyard will generate an additional 25,000 jobs in its catchment area that will require up to 12,000 new homes; currently, 23% of the workforce already come from South East Cornwall (there may an impact on proposed changes to the A38). The CAP meeting also agreed to produce a wider Neighbourhood Priority Statement that incorporates future needs for its 25 council membership and identifies what facilities each council has that would be attractive to developers working on the Dockyard (for example, waste disposal sites, learning and training centres).

Presenting a report on the condition of the hedges adjacent to Jubilee Park and will ask councillors to support the recommendations. See Item 104 (Public Participation) above.

Proposing that the council purchase an Unknown Tommy Statue.

Councillors discussed the proposal and agreed to postpone this item to the November 2026 meeting when locations in both wards could be examined.

Action: Clerk to add to next agenda

Proposing that the Christmas edition of The Informer be in colour. It was **Resolved to cover the additional cost of a full colour edition**. Proposed Cllr Hopwood. Seconded Cllr Lindsey Ellis. All agreed.

Action: Clerk to amend purchase order with Cornwall Council

109/2026 Date of next meeting / Dedhyas an nessa kuntelles

A 11 November 2026 7.30pm Trewidland Village Hall

110/2026 End of meeting / Penn an kuntelles **21.40**

Published: 22/10/26

Report	Flooding
Phone	0300 1234 222
Web	Search for 'Cornwall flooding'