

# St Keyne Parish Council

[www.stkeyneparishcouncil.org.uk](http://www.stkeyneparishcouncil.org.uk)

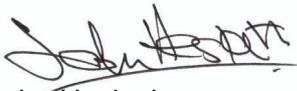
Date: Wednesday 18 October 2017  
Time: 7.30pm  
Location: St Keyne Village Hall, St Keyne PL14 4RF

## **To Parish Councillors**

Cllr Sally Lewis Chair  
Cllrs Charles Boney, Loveday Carlyon, Jane Page, Jessamine Toms

Members of the Parish Council are summoned to attend the above meeting to consider the items of business.

Members of the Public are also invited to attend the meeting.



John Hesketh  
Clerk to the Council  
12 October 2017

## **Please Note**

Members of the public will be permitted to speak for a period of 3 minutes.

Lambest Cottage | Menheniot | Cornwall PL14 3RE  
01579-342437  
[clerk@stkeyneparishcouncil.org.uk](mailto:clerk@stkeyneparishcouncil.org.uk)

# Agenda | 18 October 2017 7.30pm

## **28/2017 Chair's Welcome & Housekeeping**

**29/2017 Public Participation / Cornwall Council report, if available.**  
Members of the public are invited to speak to the meeting.

**30/2017 Apologies**  
To receive apologies for non-attendance submitted by Parish Councillors.

**31/2017 Declarations of interest**  
Parish Councillors will be asked to make any declarations of interest in respect of items on this agenda.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.

D. Dispensations – Members to consider any written requests for dispensations.

**32/2017 Minutes of the public meeting**  
To approve the minutes of the meeting held on 20 September 2017.

**33/2017 Matters arising from the minutes**  
The Parish Council will consider any matters arising from the minutes of the public meeting held on 20 September 2017.

Item 16	Information on new defibrillator (Clerk)
Item 19	Play equipment for open spaces (SL)

**34/2017 Correspondence Received**  
A Grant Thornton giving notice that the audit for year ended 31 March 2017 has been completed.

**35/2017 Planning Matters**  
A To agree the parish council's response to Cornwall Council consultations on new planning applications. None received.

B Planning application received after agenda published – for information only. None.

C Planning applications approved by Cornwall Council – Information only.

**36/2017 Finance**  
A Accounts  
The Parish Council will consider the authorisation of payment of the following accounts.

Payments Schedule		September 2017	Period	6
Date	Payee	Description	CQ	£
18/10/2017	Crystal Clear	Window cleaning Aug	1062	£ 5.50
18/10/2017	Crystal Clear	Window cleaning Oct	1063	£ 5.50
18/10/2017	St Keyne Village Hall	Hall Hire	1064	£ 45.00
18/10/2017	John Hesketh	Expenses	1065	£ 102.20
18/10/2017	John Hesketh	Salary	1066	£ 515.87
18/10/2017	HMRC	PAYE	1067	£ 128.80
All cheque payments today				£ 802.87

B Direct Bank Payment & Receipts.

Bank Payments Schedule		September 2017	Period	6
Date	Payee	Description	Pay	£
11/09/2017	Plusnet	Broadband	DD	£ 23.40
All bank payments this period				£ 23.40
Bank Receipts Schedule		September 2017	Period	6
Date	Payer	Description		£
11/09/2017	Cornwall Council	Precept & CTS		£ 8,613.94
21/09/2017	H G Stacey	Cemetery fee		£ 115.50
All bank receipts this period				£ 8,729.44

C Bank Reconciliation – previously circulated.

**37/2017 Councillors' Reports**

Topical items that may be raised by councillors not requiring formal decision.

**38/2017 Chair's Agenda Items**

A Report from Liskeard Looe Community Network Panel meeting 9 October 2017

B Councillors will be asked to approve inclusion of the Clerk and all councillors on the bank mandate.

**39/2017 Clerk's Administration**

A Councilors will be asked to review the current arrangements for insurance and approve renewal of the current policy.

B Governance Review

Councillors will be asked to approve a Disciplinary and a Grievance procedure that will apply to employed staff. (report previously circulated)

C Councillors will be asked to approve amendments to the council's website to include space for additional community facilities, and agree payment of £45 net.

**40/2017 Date of next meeting.**

15 November 2017 at St Keyne Village Hall

**41/2017 Closed Session**

A To discuss the choice of contractor for weed spraying in the parish for the remainder of 2017/18, and to agree a process for appointing future contractors.

B Clerk will update councillors on progress towards agreeing a budget for 2018/19.

C Councillors will be asked to approve a final payment to the former parish clerk.

42/2017

End of meeting