

St Keyne Parish Council

www.stkeyneparishcouncil.org.uk

Date: Tuesday 14 November 2017
Time: 7.30pm
Location: St Keyne Village Hall, St Keyne PL14 4RF

To Parish Councillors

Cllr Sally Lewis Chair
Cllrs Charles Boney, Loveday Carlyon, Jane Page, Jessamine Toms

Members of the Parish Council are summoned to attend the above meeting to consider the items of business.

Members of the Public are also invited to attend the meeting.

This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role.



John Hesketh
Clerk to the Council
8 November 2017

Please Note
Members of the public will be permitted to speak for a period of 3 minutes.

Lambest Cottage | Menheniot | Cornwall PL14 3RE
01579-342437
clerk@stkeyneparishcouncil.org.uk

Agenda | 14 November 2017 7.30pm

43/2017 Chair's Welcome & Housekeeping

44/2017 Public Participation / Cornwall Council report, if available.

Members of the public are invited to speak to the meeting.

45/2017 Apologies

To receive apologies for non-attendance submitted by Parish Councillors.

46/2017 Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this agenda.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.

D. Dispensations – Members to consider any written requests for dispensations.

47/2017 Minutes of the public meeting

To approve the minutes of the meeting held on 18 October 2017.

48/2017 Matters arising from the minutes

The Parish Council will consider any matters arising from the minutes of the public meeting held on 18 October 2017.

| | |
|----------|---|
| Item 16 | Information on new defibrillator (report previously circulated) |
| Item 19 | South West Water & grounds maintenance (Clerk) |
| Item 34A | Report on historic VAT claims (Clerk) |
| Item 39 | Renewal of insurance (Clerk) |

49/2017 Correspondence Received

A The Pension Regulator concerning compliance.

50/2017 Planning Matters

A To agree the parish council's response to Cornwall Council consultations on new planning applications.

20.10.17 PA17/00023/NDP

Applicant: Liskeard Town Council

Location: Liskeard

Proposal: Plan proposal submitted for Liskeard Neighbourhood Development Plan.

B Planning application received after agenda published – for information only. None.

C Planning applications approved by Cornwall Council – Information only.

51/2017 Finance

The Parish Council will consider the authorisation of payment of the following accounts.

A Accounts

| Payments Schedule | | October 2017 | Period | 7 |
|---------------------------|----------------|--------------------|--------|------------|
| Date | Payee | Description | CQ | £ |
| 14/11/2017 | Rob Craig | Weed spraying | 1068 | £ 165.00 |
| 14/11/2017 | Grant Thornton | Audit | 1069 | £ 120.00 |
| 14/11/2017 | Jenny Hoskin | Salary & expenses | 1070 | £ 155.34 |
| 14/11/2017 | HMRC | Tax & NIC | 1071 | £ 66.86 |
| 14/11/2017 | Granham Crabb | Ground maintenance | 1072 | £ 3,260.00 |
| All cheque payments today | | | | £ 3,767.20 |

B Direct Bank Payment & Receipts.

| Bank Payments Schedule | | October 2017 | Period | 7 |
|-------------------------------|---------|--------------|--------|---------|
| Date | Payee | Description | Pay | £ |
| 05/10/2017 | Plusnet | Broadband | DD | £ 23.40 |
| All bank payments this period | | | | £ 23.40 |

| Bank Receipts Schedule | | October 2017 | Period | 7 |
|-------------------------------|-------|--------------|--------|----------|
| Date | Payer | Description | | £ |
| 26/10/2017 | HMRC | VAT refund | | £ 376.24 |
| All bank receipts this period | | | | £ 376.24 |

C Bank Reconciliation – previously circulated.

D To approve the budget for 2018/2019 (report previously circulated)

E To approve the precept for 2018/2019 (report previously circulated)

52/2017 Councillors' Reports

Topical items that may be raised by councillors not requiring formal decision.

A Cllr Jane Page
Maintenance report

B Open Spaces

53/2017 Chair's Agenda Items

Councillors be asked to approve adoption of these policies (reports previously circulated)

A Financial Regulation

B Financial Risk Assessment

C Village Youth Club

D Proposed policy for Grants & Donations

54/2017 Date of next meeting.

9 January 2018 at St Keyne Village Hall

55/2017 End of meeting