

St Keyne Parish Council

www.stkeyneparishcouncil.org.uk

Date: Tuesday 9 January 2018
Time: 7.30pm
Location: St Keyne Village Hall, St Keyne PL14 4RF

To Parish Councillors

Cllr Sally Lewis Chair
Cllrs Charles Boney, Loveday Carlyon, Jane Page, Jessamine Toms

Members of the Parish Council are summoned to attend the above meeting to consider the items of business.

Members of the Public are also invited to attend the meeting.

This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role.



John Hesketh
Clerk to the Council
4 January 2018

Please Note
Members of the public will be permitted to speak for a period of 3 minutes.

Lambest Cottage | Menheniot | Cornwall PL14 3RE
01579-342437
clerk@stkeyneparishcouncil.org.uk

Agenda | 9 January 2018 7.30pm

56/2017 Chair's Welcome & Housekeeping

57/2017 Public Participation / Cornwall Council report, if available.

Members of the public are invited to speak to the meeting.

58/2017 Apologies

To receive apologies for non-attendance submitted by Parish Councillors.

59/2017 Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this agenda.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.

D. Dispensations – Members to consider any written requests for dispensations.

60/2017 Minutes of the public meeting

To approve the minutes of the meeting held on 14 November 2017.

61/2017 Matters arising from the minutes

The Parish Council will consider any matters arising from the minutes of the public meeting held on 14 November 2017.

Item 16	Information on new defibrillator (report previously circulated)
Item 19	South West Water & grounds maintenance (Clerk)
Item 34A	Report on historic VAT claims (Clerk)
Item 52A	Repairs to seating in lawn cemetery (JP)
Item 52A	Repair to bus shelter seating (SL)

62/2017 Correspondence Received

Email from St Keyne Garden Club (see item 64D below)

63/2017 Planning Matters

A To agree the parish council's response to Cornwall Council consultations on new planning applications. None received.

B Planning application received after agenda published – for information only.

C Planning applications approved by Cornwall Council – Information only.

64/2017 Finance

The Parish Council will consider the authorisation of payment of the following accounts.

A Accounts

Payments Schedule

December 2017

Period 7

Date	Payee	Description	CQ	£
14/12/2017	Zuruch Municipal	Insurance renewal	1073	£ 1,015.38
14/12/2017	WesternWeb	Web editing	1074	£ 54.00
14/12/2017	Tony Clarke	Bus shelter repairs	1075	£ 125.00
14/12/2017	A2Z Printing	Signage	1076	£ 54.00
22/12/2017	John Hesketh	Salary	1077	£ 460.48
All cheque payments today				£ 1,708.86

Payments Schedule

January 2018

Period 8

Date	Payee	Description	CQ	£
09/01/2018	HMRC	PAYE & NIC	1078	£ 82.40
09/01/2018	Cornwall Council	Election expenses	1079	£ 218.36
All cheque payments today				£ 300.76

B Direct Bank Payment & Receipts.**Bank Payments Schedule**

December 2017

Period 7

Date	Payee	Description	Pay	£
05/11/2017	Plusnet	Broadband	DD	£ 23.40
All bank payments this period				£ 23.40

Bank Receipts Schedule

December 2017

Period 7

Date	Payer	Description	£
22/11/2017	HMRC	VAT refund	£ 258.80
All bank receipts this period			£ 258.80

C Bank Reconciliation.

Tba

D Councillors will be asked to approve the payment of a small grant to the St Keyne Garden Club.

65/2017 Councillors' Reports

Topical items that may be raised by councillors not requiring formal decision.

A Cllr Jane Page
Maintenance report

B Open Spaces

66/2017 Chair's Agenda Items

Councillors will be asked to adopt these new policies as part of their ongoing governance (reports previously published):

- A** Publications Scheme
- B** Freedom of Information
- C** Lawn Cemetery briefing note

67/2017 Date of next meeting.

13 February 2018 at St Keyne Village Hall

68/2017 End of meeting