

St Keyne Parish Council

www.stkeyneparishcouncil.org.uk

Date: Tuesday 10 July 2018
Time: 7.30pm
Location: St Keyne Village Hall, St Keyne PL14 4RF

To Parish Councillors

Cllr Sally Lewis Chair

Cllrs Charles Boney, Loveday Carlyon, Jane Page, Jessamine Toms, Kevin Shovelton.

Members of the Parish Council are summoned to attend the parish council meeting to consider the items of business.

Members of the Public are also invited to attend the meeting.

This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role.



John Hesketh
Clerk to the Council
4 July 2018

Please Note

Members of the public will be permitted to speak for a period of 3 minutes.

Lambest Cottage | Menheniot | Cornwall PL14 3RE
01579-342437
clerk@stkeyneparishcouncil.org.uk

Agenda | 10 July 2018 7.30pm

55/2018 Chair's Welcome & Housekeeping

56/2018 Public Participation / Cornwall Council report, if available.

Members of the public are invited to speak to the meeting.

57/2018 Apologies

To receive apologies for non-attendance submitted by Parish Councillors.

58/2018 Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this agenda.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.

D. Dispensations – Members to consider any written requests for dispensations.

59/2018 Minutes of the public meeting

To approve the minutes of the meeting held on 12 June 2018.

60/2018 Matters arising from the minutes

The Parish Council will consider any matters arising from the minutes of the previous public meeting.

- 19 Ground clearance at Sandy Close (JH)
- 48E Deposit accounts with Cornwall Council (JH).
- 63C Fly tipping near village hall (Clerk)
- 64A Play equipment for Jubilee Gardens

61/2018 Planning Matters

A To agree the parish council's response to Cornwall Council consultations on new planning applications.

Reference PA18/05325
Location Lametton Mill, St Keyne
Proposal Conversion of disused water mill to a single dwelling

Reference PA18/05326
Location Lametton Mill, St Keyne
Proposal Listed building consent for the conversion of disused water mill to a single dwelling

B Planning application received after agenda published – for information only.

C Planning applications approved by Cornwall Council. None Approved.

62/2018 Finance

The Parish Council will consider the authorisation of payment of the following accounts.

A Accounts

Payments Schedule		July 2018	Period	4
Date	Payee	Description	CQ	£
28/06/2018	John Hesketh	Salary	1109	£ 283.92
28/06/2018	HMRC	PAYE	1110	£ 10.92
19/06/2018	Cornwall Council	Reserve Deposit	1111	£ 40,000.00
10/07/2018	Menheniot Parish Council	GDPR training	1112	£ 53.89
10/07/2018	John Hesketh	CALC training	1113	£ 150.00
30/07/2018	John Hesketh	Salary	1114	£ 227.32
30/07/2018	HMRC	PAYE	1115	£ 56.60
All cheque payments today				£ 40,782.65

B Direct Bank Payment & Receipts.

Bank Payments Schedule		July 2018	Period	4
Date	Payee	Description	Pay	£
05/06/2018	Plusnet	Broadband	DD	£ 45.00
All bank payments this period				£ 45.00

C Bank Reconciliation.

This report may be viewed on the council's website

D Quarterly Financial Outturn April-June 2018

This report may be viewed on the council's website

63/2018 Councillors' Reports

Topical items that may be raised by councillors not requiring formal decision.

A Cllr Jane Page
Maintenance report

B Footpaths & Open Spaces
Councillors will discuss proposals to increase the range of footpath maintenance within the parish.

64/2018 Chair's Agenda Items

A General Data Protection Regulation
Councilors will be asked to approve:

A Amendment to the Clerk's Job Description to include the additional role of Data Protection Officer

B Tree Warden
Chair will ask for a councillor to volunteer as parish Tree Warden (document published)
This report may be viewed on the council's website

65/2018 Clerk's Administration

A Application for online banking
Clerk will ask councillors to agree to provision being made to register with Barclays for online banking.

B Update from HMRC
Clerk has received a request from HMRC to settle outstanding PAYE

66/2018 Date of next meeting.

11 September 2018 at St Keyne Village Hall

67/2018 Closed Session

Councillors will interview Mr Richard Dorling for a vacant parish councillor post.

68/2018 End of meeting